KAKATIYA GOVERNMENT COLLEGE

HANUMAKONDA, TELANGANA STATE – 506001

(Affiliated to Kakatiya University, Warangal)

(e-mail:warangal.jkc@gmail.com, website: https://gdcts.cgg.gov.in/hanamkonda.edu)



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Details of Add-On / Certificate Course

Academic Year 2016 - 2017

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN ENGLISH FOR COMMUNICATION

CERTIFICATE COURSE

English for Communication

From 04-02-2017 to 22-02-2017

Offered by

DEPARTMENT OF ENGLISH

KAKATIYA GOVERNMENT COLLEGE. HANUMAKONDA

DEPARTMENTAL RESOLUTIONS



62 Date 24-01-2017 A departmental meeting is concioned today i.e. on 24-1-2017 under the chairmanship of the incharge of English department of this College Shre S. Vishmu charan. have been taken. 1) It has been resolved to conduct a Certificate Course titled English for Communication, for the render gradule Students. The classes to be starled from 4-2-2017 to 22-2-2017 3) The course to be conducted for 15 days @ 2 hrs. 1. Brishame (S. Vishm Chavas) 4. T.S. Proveer

NOTICE

DEPARTMENT OF ENGLISH

KAKATIYA GOVERNMENT COLLEGE HANAMAKONDA CERTIFICATE COURSE IN ENGLISH

NOTICE

This is to inform to all the students who registered their names for certificate course in English titled "English for Communication" is scheduled to be conducted from 04-02-2017 to 22-02-2017.

The inaugural function is scheduled on 04-02-2017 at 11.00 a.m. in the college seminar hall.

Course Director & Head

Principal Sivichna Charay KAKATIYA GOVT COLLEGE Hanamkonda.

SYLLABUS

DEPARTMENT OF ENGLISH
KAKATIYA GOVERNMENT COLLEGE
HANAMAKONDA
CERTIFICATE COURSE
English for Communication
From 04-02-2017 to 22-02-2017

SYLLABUS

Unit I: (8 Hours)

Getting Started

Unit II: (8 Hours)

Professional Reading and Writing

Unit III: (8 Hours)

Professional Speaking

Unit IV: (6 Hours)

Vital Career Skills

Coordinator TSPrancentura

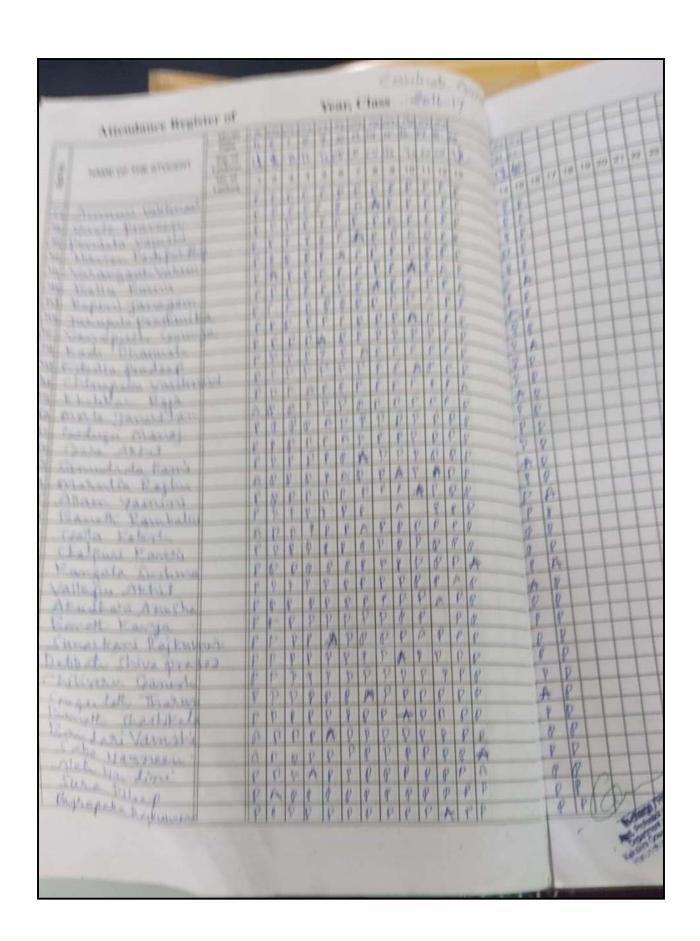
Organizers:

Sp. Edrininestoco

Dr. C. Goverdon

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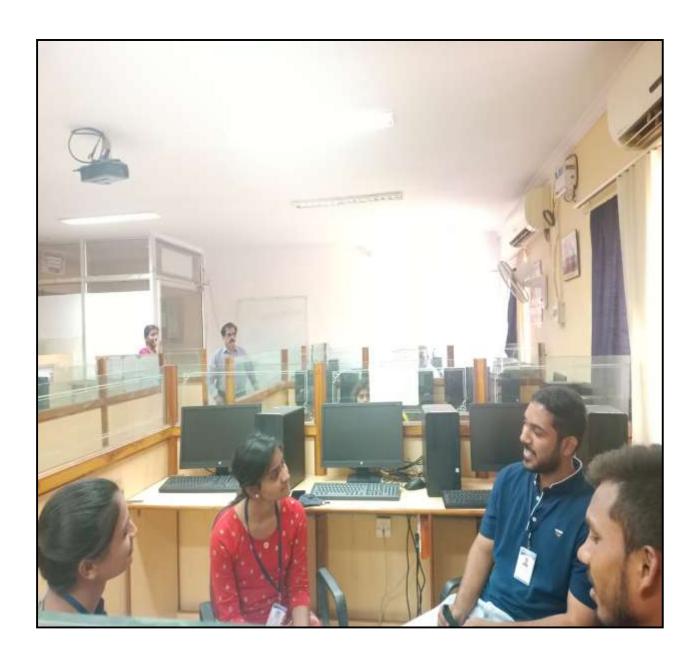
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MODEL CERTIFICATE





Lecture on certificate course by Dr.E.Sathyanarayana



DEPARTMENT OF ENGLISH

CERTIFICATE COURSE IN SOFT SKILLS

CERTIFICATE COURSE

Soft Skills

From 03-08-2016 to 22-08-2016

Offered By

DEPARTMENT OF ENGLISH

KAKATIYA GOVERNMENT COLLEGE, HANUMAKONDA

Departmental resolutions

The Principal Kakatiya Government College, Hanumakonda. Respected Sir Sub: Dept. of English- Conduct of Certificate course The Department of English has resolved to hold a certificate 2016 to 22-08-2016 I therefore request you to kindly accord permission dates in the Seminar Hall of the college. Thanking you,	tte course in Soft Skills from
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61 D1 22/7/2016 A departmental meeting is convened today i.e. on 22/7/2016 under the charmonship of the inclurage

of the English department Sis S. Vishmicharan

She following resolutions have been unidertaken a Certificate course in Soft skills for the U/1 Students of this college from 3/8/2016 to 22/8/2016 2) The Syllahus and time-table for the Course to be prepared. 1. Suranan (s. Vishmu charan) 2. Blaw-3. Boradha 4. J. S. Pravien

NOTICE

DEPARTMENT OF ENGLISH

KAKATIYA GOVERNMENT COLLEGE HANAMAKONDA CERTIFICATE COURSE IN ENGLISH

NOTICE

This is to inform to all the students who registered their names for certificate course in English entitled "Soft Skills" is scheduled to be conducted from 03-08-2016 to 22-08-2016.

The inaugural function is scheduled on 03-08-2016 at 12.30 a.m. in the college seminar hall.

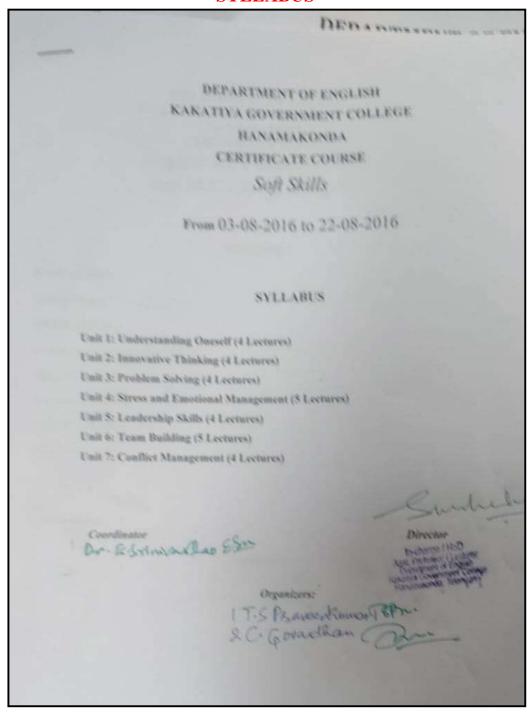
Course Director & Head

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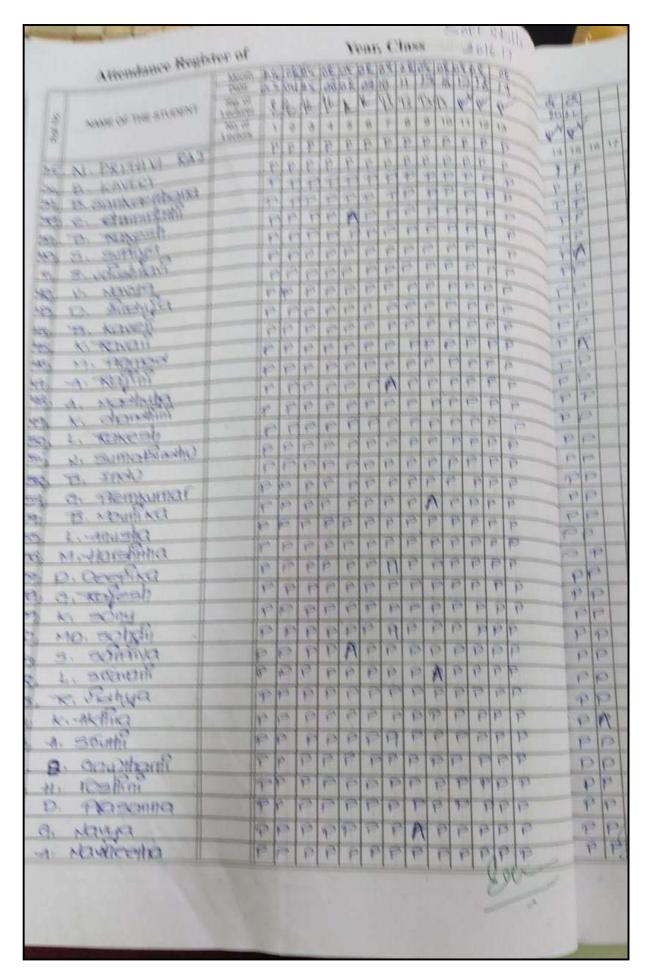
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SYLLABUS



STUDENT ATTENDANCE

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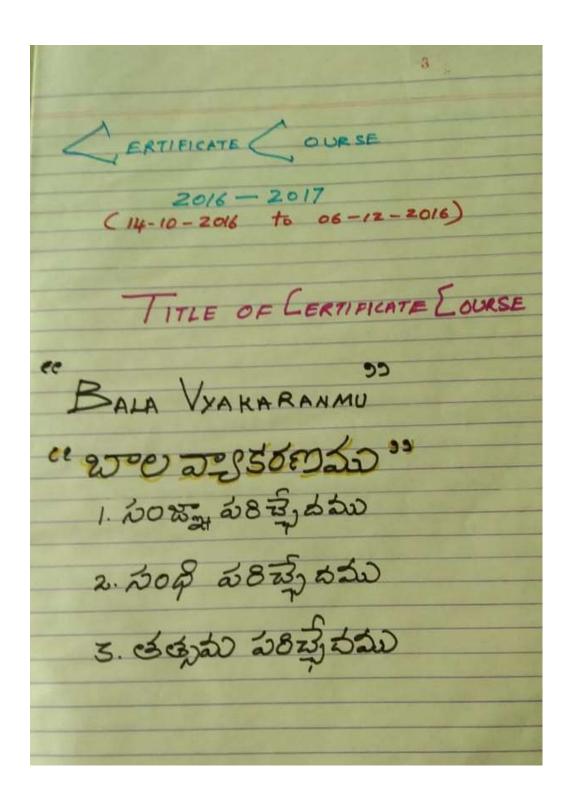


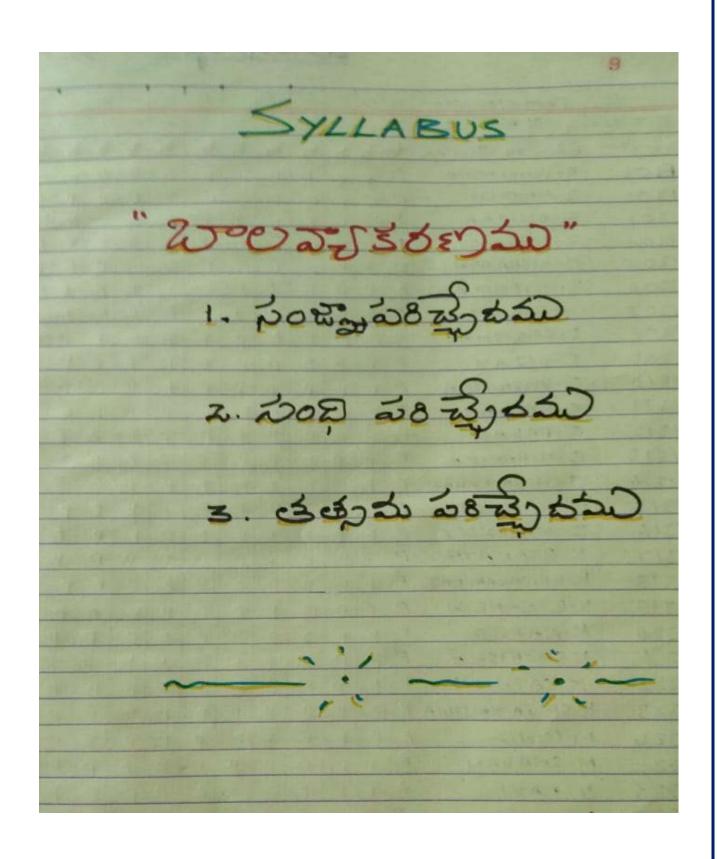


DEPARTMENT OF TELUGU

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KAKATIYA GOVERNMENT COLLEGE HANAMKONDA, TELANGANA STATE



DEPARTMENT OF TELUGU

CERTIFICATE

This is certify that	5/o· D/o	
Class	has successfully completed the	certificate course in BALA
VYAKARANAM LO SANJNA	SANGHI, THASTMA PARICHEDAMULU	organised by Department
of Talugu from 14 OCT, 2016	to 06 DEC, 2016	
Course Co-ordinator	HOD Telugu	PRINCIPAL
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Kakatiya Government College Hanamkonda (Dist.) **Certificate Course** In వ్యాస రచనా పద్దతి Head Department of Telugu Kakutha Govi. College HANAMKCANA

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MODEL CERTIFICATE



KAKATIYA GOVERNMENT COLLEGE HANAMKONDA, TELANGANA STATE



DEPARTMENT OF TELUGU

CERTIFICATE

This is certify that		S/o· D/o	·			
Class	has	successfully	completed t	the certifica	te course	in
VYASA RACHANA PA	ADDATHI organised by	Department	of Telugu fro	om 29 Nov,	2016 to 0	02
Dec, 2016						
Course Co-ordinator		HOD Telugu			PRINCIPAL	L

DEPARTMENT OF PHYSICS



KAKATIYA GOVT. COLLEGE, HANAMKONDA.



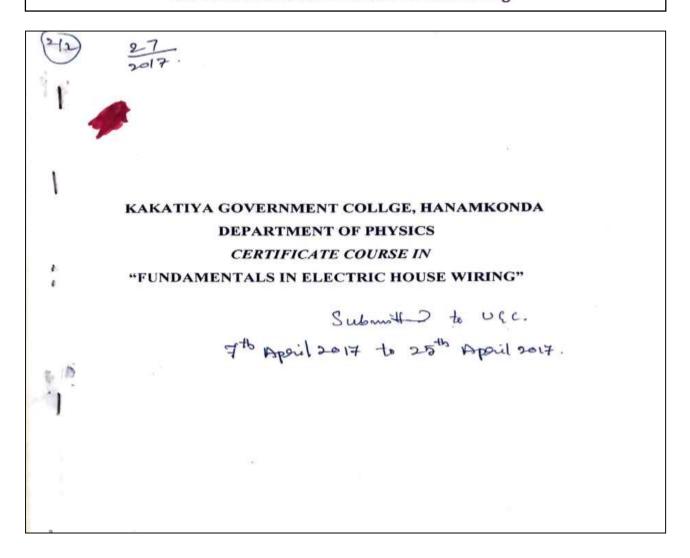
DIST: WARANGAL, TELANGANA STATE - 506001

(Affiliated to Kakatiya University, Warangal)

(e-mail: warangal.jkc@gmail.com, website: https://gdcts.cgg.gov.in/hanamkonda.edu)

DEPARTMENT OF PHYSICS

Certificate Course in Electric house wiring



Kakatiya Government College

Department of Physics

A Brief Report on Certificate Course

- Certificate course in: Fundamentals in Electrical House Wiring
- Date and Duration of the Course: 7th April 2017 to 25th April 2017
- Target Participants: 70
- · Lectures, Training Officer and Demonstrators are:
 - 1. Dr. P. Venkateshwar Rao (Training officer ITI).
 - Manohar (Training Officer ITI).
 - 3. Practical demonstrators B. Harika and M. Mukesh.

A Certificate on fundamentals house wiring course has conducted to the students of B.Sc. M.P.C& M.P.Cs. II sem students from in electrical 7th April 2017 to 25th April 2017 in collaboration with Industrial training center, Warangal.

- The following topics were covered in the course:
- 1. Basics in electicity
- 2. Electrical terms symbols
- 3. A.C & D.C current
- 4. Single phase and three phase
- 5. Inverters
- 6. Transformers
- 7. Indian electric rules
- 8. Conductors & insulators
- 9. Earthing and types

This certificate course helped the students in understanding and practicing fundamentals in electrical house wiring for the topics which are covered in the course. Out of 70 students 60 students are benefited with this course.

K. Rajinilatha

In charge

Department of Physics

Ka

Kakatiya Government College

Department of Phynos

Testificate Course in Fundamentals of Electrical

House viving - Inaugural Servian





PRINCIPAL COLLEGE

Kakatiya Government College

Degartment of Physics

Centificate Course in Aundonewhals of Electrical

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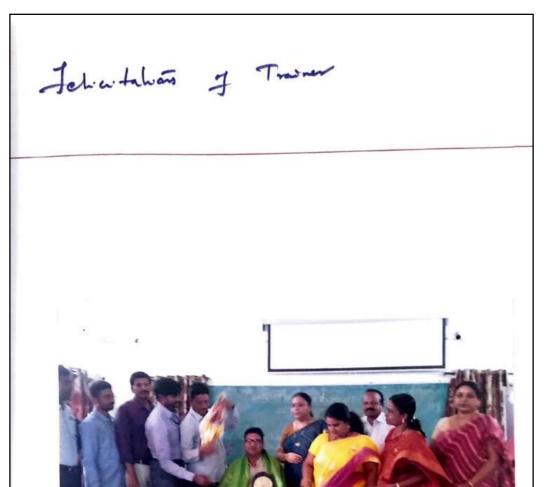
PRINCIPAL PRINCIPAL KAKATIYA GOVT COLLEGE

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PRINCIPAL
KAKATIYA GOVT COLLEGE
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Training class By Sni Mahahar, III



Practical Demonstration By Suiventuted wer Reso



PRINCIPAL
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KAKATIYA GOVT COLLEGE
Hanamhonda

Students Feed Back on Valediting





PRINCIPAL COLLEGE KAKATIYA GOVT COLLEGE

			Date Page A								
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	Date 7										
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PRINCIPAL COLLEGE

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28	MPCS 28t ye	006-17-4226	V. Ganesh	Conh
29			V.Gopala kosishna	Car
30	M.P.CJ	006-17-4440		Janka
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54	MPCS I YEAR	006-17-4425	K. Nagaraju	SA.
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PRINCIPAL COLLEGE
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PRINCIPAL COLLEGE
HARATIVA GOVT

MODEL CERTIFICATE



DEPARTMENT OF CHEMISTRY

CERTIFICATE COURSE IN CHEMISTRY OF COSMETICS & PERFUMES



DEPARTMENT OF CHEMISTRY KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA

CERTIFICATE COURSE IN CHEMISTRY CHEMISTRY OF COSMETICS & PERFUMES

(01-11-2016 TO 1-12-2016)

Chairman:Sri. Dr. V. Vijaya Laxmi Principal Convenor:Dr. B. Suresh Babu Incharge Department

Organizing Committee:

Smr. M. Himabindu

Dr. Vasam srinivas

Sri G. Ravi Kumar

A. Srinivasa Reddy

NOTICE

NOTICE	28/10/2016
conduct certificate course in a Charastry of complex and perform 01/11/2016	himmilitary quititled
Interested Students are B. one instructed to enroll their of Chambery department them 28/10/	cames in the
Nettu Last date for regishection Communicate of certificate course	31/10/2016
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Department of Chemistry KAKATIYA GOVERNMENT COLLEGE HANAMKONDA

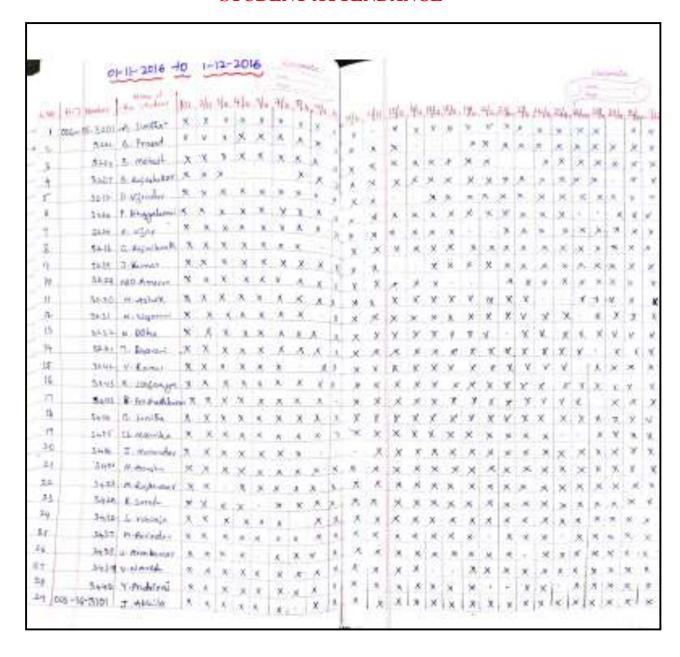
A Certificate Course in Chemistry

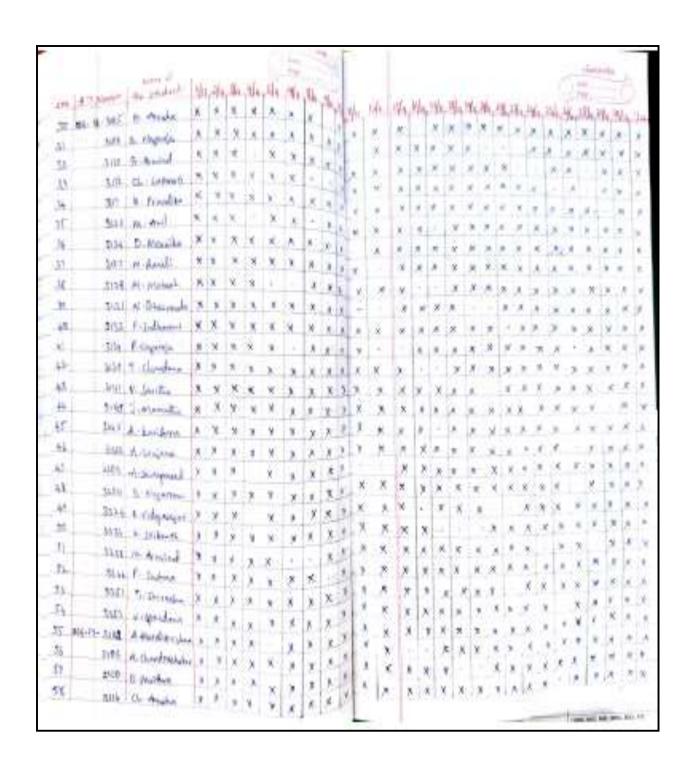
Chemistry of Cosmetics and Perfumes

- A general study including preparation and uses of the following:
 Hair dye, hair spray, shampoo, sunscreen lotions, lipsticks, talcum powder, nail enamel, creams (cold, vanishing and shaving creams), antiperspirants and artificial flavours.
- Essential oils and their importance in cosmetic industries with reference to eugenol, geraniol, sandalwood oil, eucalyptus, 2-phenyl ethyl alcohol.
- Demonstration experiments or illustration of experimental procedures through charts for the preparation of talcum powder, shampoo and vanishing cream.
- Analysis of deodorants and antiperspirant Aluminum, Zinc, Boric acid, Chloride and Sulphide.

my

STUDENT ATTENDANCE





MODEL CERTIFICATE



KAKATIYA GOVT. COLLEGE, HANAMKONDA DIST: WARANGAL(U)., TELANGANA (Affiliated to Kakatiya University, Warangal)

DEPARTMENT OF CHEMISTRY



This is to certify that Mr./Ms_ B. MAHESH B.Sc .I/II/III year has successfully completed the certificate course in Chemistry of Cosmetics and Perfumes conducted by the Department of Chemistry, during the period from : 01/11/2016 to 01/12/2016 and secured grade A

In-Charge Dept.of Chemistry menarge Department of Chemistry ANAMKONOA

DEPARTMENT OF CHEMISTRY KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA

CERTIFICATE COURSE IN CHEMISTRY



Remedial Techniques for POLLUTION PREVENTION

(1-7-2016 TO 1-8-2016)

Chairman: Sri. K. Satyanarayana Principal (FAC) Convenor: Dr. B. Suresh Babu incharge of the Department

Dr. K. Somi Reddy A. Srinivasa Reddy Organizing Committee Smt. M. Hima Bindu Sri G. Ravi Kumar

Dr. Vasam Sreenivas K. Swapna Rani

NOTICE

NOTICE 296/2016 Department of Chemistry intends to conduct Certificate course in chemistry entitled * Remedial techniques for Pollwion prevention? from- 1/2/2016 Intrested students are I II III years are Instructed to emoll their names in the deportmen of chemistry from 29/6/2016 NOTE & Last date for registration -30/6/2016 Commencement of certificate course 1/7/2016 Inchaege Dept of chemistry G. Par hour



Department of Chemistry KAKATIYA GOVERNMENT COLLEGE HANAMKONDA

A Certificate Course in Chemistry

Remedial Techniques for Pollution Prevention

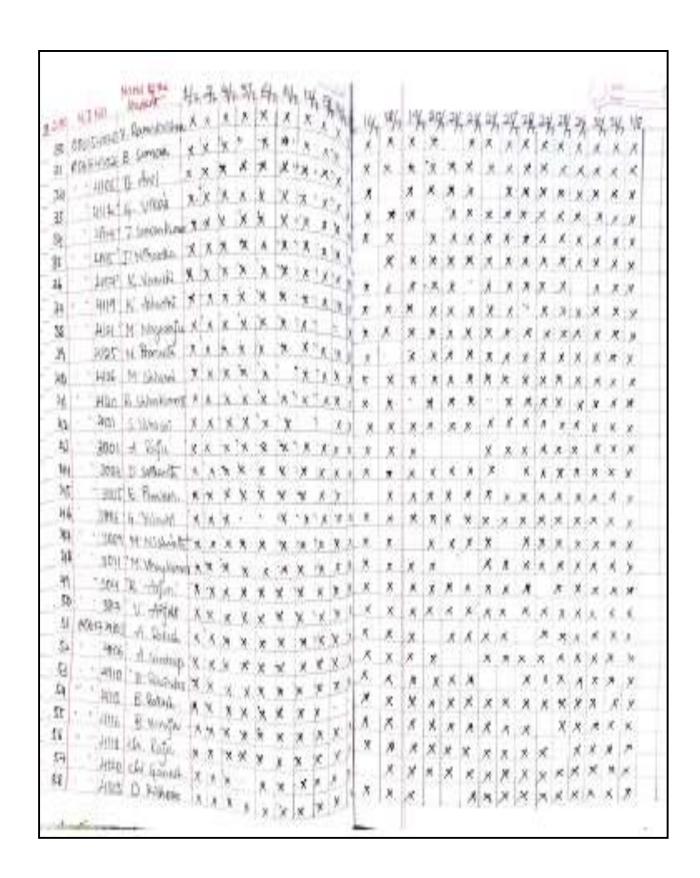
- Ozone hole-causes and harm due to ozone depletion. The effect of CFC's in Ozone depletion and their replacements.
- Global Warming and Greenhouse Effect Precautions to control global warming.
- Deleterious effect of pollutants Endangered Monuments- acid min.
 Precautions to protect monuments.
- Sources of Radiation pollution Chemobyl accident and its Consequences. Radiation effect by the usage of cell phones and protection tips. Deleterious effects of cell phone towers and health hazards.
- Sources of water pollution-(i). Pollution due to pesticides and inorganic chemicals, (ii). Thermal pollution (iii). Ground water pollution (iv). Eutrophication.
- Methods for control of water pollution and water recycling. Dumping of plastics in rivers & oceans and their effect on aquatic life.
- Determination of (i) Dissolved Oxygen and (ii) Chemical Oxygen Demand in polluted water - Illustration through charts (or) demonstration of experiments.
- Sources of soil pollution (i). Plastic bags, (ii). Industrial and (iii). Agricultural sources. Control of soil pollution.
- 9. Environmental laws in India.
- 10. Environmental benefits of planting trees.

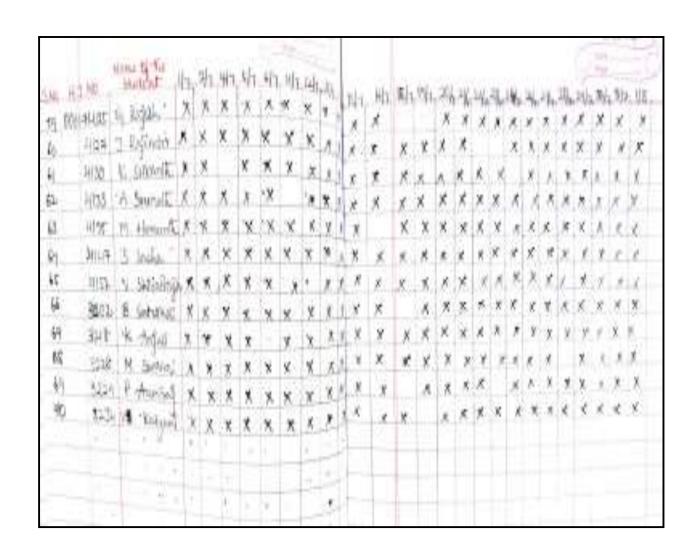
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STUDENT ATTENDANCE

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MODEL CERTIFICATE



KAKATIYA GOVT. COLLE<mark>GE, HANAMKONDA</mark> DIST: WARANGAL(U)., TELANGANA

(Affiliated to Kakatiya University, Warangal)

DEPARTMENT OF CHEMISTRY CERTIFICATE

In-Charge Dept. of Chemistry

Principal CUKATIVA GOVT COLLET

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS CERTIFICATE COURSE IN COMPUTER AWARENESS AND INTERNET

Course Year: 2016-2017

COURSE NAME & CODE: COMPUTER AWARENESS AND INTERNET - CC9

S.No.	Nature of the Activity	Title of the Activity	Resource Persons	Duration	No. of Participants
1	Certificate Course	Computer Awareness and Internet	Dr. D. Suresh <u>Babu</u> D. Raj Kumar	10 days (05.12.2016 to 17.12.2016)	60

OBJECTIVES

The department has conducted a Certificate Course on "Computers Awareness and Internet" for B.Sc. (M.P.CS.) students for 30 hrs by covering of following topics.

SYLLABUS

Access of Internet: Direct communication, Remote Terminal connection, Gateway connection, Connectionthrough a LAN, Connecting through a Modern, High speed data links, connecting online services

Features of Internet: E-mail, E-mail Advantages and Disadvantages, News, Tel Net, FTP, Gopher, www, Online Services, BBB.

Dept. of Computer Science Kekatiya Government Colleg Hanamkonda, Warangal.

Participation of students









STUDENT ATTENDANCE

KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA DEPARTMENT OF COMPUTER SCIENCE

COMPUTER AWARNESS AND INTERNET PROGRAM ATTENDANCE

S.No.	H.T.No.	Name of the Student	stin	bhr	+ ho	2/4	Non	Blix	14/4	15/12	14/12	17/10
1	006154401	Aedelly Sravanthi	P	D	P	A	P	P	P	A	P	P
2	006154402	Ajmeera Sharath	1	A	A	P	P	P	P	P	P	P
3	006154403	Akkella Raju	P	P	P	Α-	P	P	P	P	A	P
4	006154404	Akula Balakrishna	P	A	p	P	0	p	0	D	P	P
5	006154405	Alladi Srikanth	P	P	P	P	P	ρ	P	P	P	P
6	006154406	Ambadi Rajender	P	Α	P	P	P	P	P	p	P	P
7	006154407	Arigila Praveen	٨	p	P	P	P	P	P	P	P	P
8	006154408	Arkala Manohar	P	Δ	P	P	P	P	P	P	p	P
9	006154409	Azmeera Anil Kumar	p	P	P	P	-	p	P	P	P	P
10	006154410	Bandi Pranith	Δ	p	p	P	A	p	P	P	P	P
11	006154411	Banoth Prashanth	P	P	P	P	P	P	P	p	p	P
12	006154412	Bhashipaka Vanaja	1	A	P	p	P	P	P	P	P	P
13	006154413	Bitla Shiva	P	P	Δ		p	P	P	p	p	P
14	006154414	Bokka Jyothi	P	,	P	17	P	P	A	P	P	-to
15	006154415	Botha Suresh	P	8	P	P	P	P	P	10	p	P
16	006154416	Chandragiri Prashanth	p	P	,	A	P	P	P	P	P	P
17	006154417	D. Santhosh Kumar	A	P	P	P	10	P	p	P	P	p
18	006154418	Dhilod Rohith	P	٨	P	P	PI	9	P	P	P	P
19	006154419	Dursoju Manojkumar	p	P	A	P	P	P	p	P	10	P
20	006154420	Ellaveni Mahendar	A	P	P	p	P	P	p	P	P	P
21	006154421	Eslawath Kalyani	1	p	p	A	P	P	P	P	P	P
22	006154422	Gai Aravind Kumar	7	P	P	p	A	P	P	0	P	P
23	006154423	Gaja Srikanth	P	P	p	P	P	P	A	P	P	P
24	006154424	Gogu Prashanth	p	P	D	C	p	p	p	P	-	P
25	006154425	Gogu Srikanth	D	n	p	A	P	P	P	P	P	-
26	006154426	Gummadavelly Srikanth	A	Þ	P	P	0	p	P	P	P	P
27	006154427	Kandukuri Anvesh	P	P	A	P	P	P	P	P	P	-
28	006154428	Kantala Anil	P	A	P	p	P	P	P	P	P	P
29	006154429	Katkuri Meghanadha Reddy	P	P	P	P	1	ρ	P	1.	1	P
30	006154430	Kommineni Mounika	P	P	p	P	A	1	-A	P	p	P
31	006154431	Madaram Swarnalatha	D	P	-	-	P	P	-	-	P	P
32	006154432	Mallaikanti Rajkiran	P	P	P	P	-	A	1	1	9	P
33	006154433	Marri Karunakar	100	-	-	P	P	19	15	A	p	P
34	006154434	Medam Arun Kumar	P	A	P	P	P	P	P	p	P	P
35	006154435	Medishetti Venkatesh	P	P	P	A	P	P	P	p	P	P
36	006154436	H A SAN CONTRACTOR OF THE PARTY	No.	-	P	P	P	*	P	19	P	P
30	000134436	More Vinay Raj	P	P	7	P	P	8	P	P	A	P

S.No.	H.T.No.	Name of the Student	15/m	64-	the	16/11	19/10	Ish	inlia	ister	16/12	17/1:
37	006154437	Pedduri Srikanth	0		P	P	P	12/11	P	P	P	P
38	006154438	Pittala Karthik	p	A	P		D	P	0	P	P	P
39	006154439	Samala Krishnaswamy	P	P	A	P	P	0	P	P	P	P
40	006154440	Somarapu Santhosh Kumar	P	p	0	P	-	P	P	-		P
41	006154441	Sriramula Ashok	-	-	1		4	P	100	P	P	P
42	006154442	Sunkireddy Navya	0	0	A	P	P	-	P	P	P	-
43	006154443	Vallepu Rajkumar	7	0	8		P	4	p	P	P	P
44	006154444	Vallepu Srikanth	-	-	P	٨	P	P	P	P	P	P
45	006154445	Emmadi Rajkumar	P	p	P	P	P	P	A	P	P	P
46	006154201	Banoth Laxman	P	P	P	P	p	P	P	P	A	P
47	006154202	Bontha Srikanth	1.	P	P	P	P	P	P	^	P	P
48	006154203	Bhukya Shankar	p	A	P	P	P	P	P	P	P	7
49	006154204	Bhukya Srilatha	P	P	P	P	P	P	P	P	P	P
50	006154205	Chirutha Sudhakar	A	P	P	Р	P	P	P	P	P	P
51	006154206	Dabbeta Praveen	P	p	A	P	A	P	P	p	P	P
52	006154207	Daramsoth Ravinder	P	P	P	' 4	P	P	P	P	P	P
53	006154208	Eslavath Suresh		P	P	P	P	Δ	P	P	P	P
54	006154209	Gaddam Shiyakrishna	P	P	P	P	P	P	p	p	P	P
55	006154210	Golukonda Raviteja	P	P	p	P	A	P	P	P	P	P
56	006154211	Janagama Prashanth	P	A	p	P	P	P	P	P	P	P
57	006154212	Jangapally Rajendar	P	P	A	P	P	P	P	P	P	P
58	006154213	Kodi Laxmi	P	P	P	-A	P	P	P	P	P	P
59	006154214	Kommu Madhu	P	P	12	P	A	P	P	P	p	P
60	006154214		12	P	p	P	P	P	p	A	0	P
00	000134213	Maderajabapu	P	p	P	P	P	P	A	P	P	7

Departmental resolutions

Date: 02-12-2016
The stass meeting held on today in the presence of Department Inchange to descess the following agenda.
1. Review of the previous meeting agenda.
2. To conduct the Half yearly Exams
2. Resolve to start cutituate course from this month.
Signaleite 9 Leeleiter 1. D. Raskermor R. Signaleite 9 Incharge. 2. V. Ramesh 19th Signaleite 9 Incharge. Dopl. of Computer Science Rakatiya Government College Kakatiya Government College Hanamkonda, Warangali

FEEDBACK



KAKATIYA GOVERNMENT COLLEGE HANAMKONDA

CERTIFICATE COURSE

**	WILL STATE OF THE PARTY OF THE	CE	KIIFICA	LE COOKSE	
		1	FEEDBAC	K FORM	
Cours	e Title: Compul	er-Awa	avenet	s and Inter	net
Date:	15-12-20	16			
Please	fill the short question	nnaire to ma	ake the cou	arse better.	
1)	Were objectives of t	the course cl	ear to you	?	Y Y / N -
2)	The course contents 1. Strongly disagree	diam's languages and an experience	THE STATE OF THE STATE OF		3
3)	The lecture sequence l. Strongly disagree			4. Strongly agree	4
4)	The contents were i l. Strongly disagree			4. Strongly agree	3
5)	The course exposed I. Strongly disagree	7			3
6)	The course material				L



KAKATIYA GOVERNMENT COLLEGE HANAMKONDA

CERTIFICATE COURSE

FEEDBACK FORM

Course Title: Computer Aware ness a	nd Interpet
Date: 15-12-2016	
Please fill the short questionnaire to make the course better.	127
1) Were objectives of the course clear to you?	Y V / N _
2) The course contents met with your expectations	
l. Stronglydisagree 2. Average 3. Good 4. Stronglyagr	ee 3
3) The lecture sequence was well planned	
l. Strongly disagree 2. Average 3. Good 4. Strongly agr	ee 4
4) The contents were illustrated with	
l. Strongly disagree 2. Average 3. Good 4. Strongly agr	ee 2
5) The course exposed you to new knowledge and practices	
I. Stronglydisagree 2. Average 3. Good 4. Stronglyagr	ee 3
6) The course material handed out was adequate	Z
l. Strongly disagree 2. Average 3. Good 4. Strongly agr	ee

MODEL CERTIFICATE



DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS CERTIFICATE COURSE IN OFFICE AUTOMATION

Course Year: 2016-2017

COURSENAME & CODE: OFFICE AUTOMATION - CC10

S	i.No.	Nature of the Activity	Title of the Activity	Resource Persons	Duration	No. of Participants
	2	Certificate Course	Office Automation	T. <u>Ragotham</u> Reddy V. Ramesh	60 Days (09.01.2017 to 27.03.2017)	30

OBJECTIVES

: It is used to digitally create, store, manipulate, and relay office information and data, needed for accomplishing basic tasks and goals. Office automation makes it possible for business organizations to improve their productivity and recognize easier ways to do business in profits. Started primarily as data processing and word processing tool, office automation now includes more sophisticated and complex tasks like integrating front office and back-end systems.

SYLLABUS

CLASS NAME : B.COM CA STUDENTS

TOPIC : OFFICE AUTOMATION

MS-Access, Tables, Creating tables, Table Wizard / Table Templates, Datasheet View, Table Design Queries, Action Queries, Append Query, Update Query, Delete Query, Make Table Query.

Dept. of Computer Science Kakaliya Government College

STUDENT PARTICIPATIONS













STUDENT ATTENDANCE

	Attendance Register of	Constitute Course - Office Antomotion Year, Class 2016-17	
Front Pate.	NAME OF THE STUDENT	Date 9 10 10 15 15 15 15 15 15	Too No of Lactures standard by REMARKS Statemen
ı	Rishington Bertal	1 2 3 4 7 6 7 8 9 10 11 12 13 116 117 11 11 12 13	
1	B. Renales (CA)	1 1 13 4 5 6 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
3	& Parities (CA)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
b	B Suchalatha (CA)		
5	Southoski Stocka (In)	C 11 4 2 7 1 1 C 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
6	S. Sandlya Rani (CA)	17 TE 13 14 17 TE 14 18 TE 12 14 18 TE 12 12 12 12 12 12 12 12 12 12 12 12 12	
1	K mounike (CA)	1 7 10 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
8	M-SYGNAHE (CA)	19 10 16 16 17 18 16 17 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19	
9	B Roops (c.A)	3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
10	K. trahenler (C.A)	0 1 F 3 7 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1	
80	N-Anuleef (201)	14 07 14 17 18 18 18 18 18 18 18 18 18 18 18 18 18	
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24		1 3 4 4 6 0 1 1 7 10 11 12 13 14 16 16 13 14 14 14 14 14 14 14 14 14 14 14 14 14	
25		112 7 4 7 9 9 18 4 19 11 11 25 11 11 14 17 18 11 10 18	
16	Vennela (c-4)		
27	P. Divaga		
28	Pfemphonter		
29	M Navya	A 11 TO THE PART OF THE PART O	
30	Robini (ca)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
31	& Kavithe	1 1 2 1 7 1 3 1 4 1 7 6 1 7 1 1 0 1 1 1 1 2 1 2 4 1 1 1 1 2 1 1 1 1 1 2 1 1 1 1	
32		112121213131313131313131313131313131313	
33	K Palleri	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 14 16 17 18 19 12 22 22 22 24	
-			

DEPARTMENTAL RESOLUTIONS

Dak: 07 - 01- 2017
The staff meeting held on today in the presence of Department Incharge to descus the tollowing agenda.
1. Review of the previous meeting agenda.
2. To conduct the Assignment in for it = in year students.
3. Commencement of classes for I year I Semester students
4. Revolve to Start Certificate Course from this months
Signature of the lectors 1. D. Roskumar Est Signature of Incharge 2. V. Rormeys College Dopt of Computer Science Kakaliya Government Comage Kakaliya Gover

FEEDBACK



KAKATIYA GOVERNMENT COLLEGE HANAMKONDA

	FEEDBACK FORM	
urs	e Title: Office - Automation.	
te:	27-03-2017	
ase	fill the short questionnaire to make the course better.	
1)	Were objectives of the course clear to you?	Y Y /N-
2)	The course contents met with your expectations	
	I. Strongly disagree 2. Average 3. Good 4. Strongly agree	14
3)	The lecture sequence was well planned	
	1. Stronglydisagree 2. Average 3. Good 4. Stronglyagree	3
4)	The contents were illustrated with	(control
	l. Stronglydisagree 2. Average 3. Good 4. Stronglyagree	2
5)	The course exposed you to new knowledge and practices	
	l. Stronglydisagree 2. Average 3. Good 4. Stronglyagree	4
6)	The course material handed out was adequate	[3]
	I. Strongly disagree 2. Average 3. Good 4. Strongly agree	



KAKATIYA GOVERNMENT COLLEGE HANAMKONDA

CERTIFICATE COURSE

FEEDBACK FORM

	eTitle: <u>Obbice</u> 27-03-2017	Aust	tomoducij	
ease	fill the short questionnaire to mal	ke the co	urse better,	
1)	Were objectives of the course cle	ar to you	7	Y / N
2)	The course contents met with you	ır expect	ations	3
	l. Strongly disagree 2. Average	3. Good	4. Strongly agree	
3)	The lecture sequence was well pla	anned		
	I. Strongly disagree 2. Average	3. Good	4. Strongly agree	_3
4)	The contents were illustrated wit	h		_
	I. Strongly disagree 2. Average	3. Good	4. Strongly agree	2
5)	The course exposed you to new k	nowledg	e and practices	[C]
	l. Strongly disagree 2. Average	3. Good	4. Strongly agree	14
6)	The course material handed out v	vas adeq	uate	2
	I. Strongly disagree 2. Average	3. Good	4. Strongly agree	+1

MODEL CERTIFICATE



ONLINE COURSE

Consolidated list of online courses with participant list for Academic year 2016-17

Total Completed Courses: 5

S.No	Semester Start Date	Software Course	Department	Participant List Status	Action
1	Jan 2, 2017	Fundamentals of My Structured Query Language -Spoken Tutorial E-Tutor- FOSS (Free and Open Source Software) – MOOC(Online)- IIT Bombay Certification - B.Sc (M.P.Cs.)	Physical Sciences	50	https://spoken- tutorial.org/software- training/training- planner/
2	Jan 2, 2017	Fundamental Concepts of Libre Office Suitebase -Spoken Tutorial E-Tutor- FOSS (Free and Open Source Software) – MOOC(Online)- IIT Bombay Certification B.Com.	Commerce	78	https://spoken- tutorial.org/software- training/training- planner/
3	Jan 2, 2017	Fundamental of Computers -Spoken Tutorial E-Tutor- FOSS (Free and Open Source Software) – MOOC(Online)- IIT Bombay Certification - B.A.	B.A (Economics)	29	https://spoken- tutorial.org/software- training/training- planner/
4	Jan 2, 2017	Learn about HTML - Spoken Tutorial E-Tutor- FOSS (Free and Open Source Software) – MOOC(Online)- IIT Bombay Certification - B.Sc (B.Z.C.)	Life Sciences	41	https://spoken- tutorial.org/software- training/training- planner/
5	Jan 2, 2017	Basic Concept of Office - Spoken Tutorial E-Tutor- FOSS (Free and Open Source Software) – MOOC(Online)- IIT Bombay Certification - M.A. (ENGLISH).	M.A. in English	22	https://spoken- tutorial.org/software- training/training- planner/

CERTIFICATE



Certificate of Participation

This is to certify that **B JYOTHI** participated in the **PHP and MySQL** training organized at **Kakatiya Government Degree College, Hanamkonda** in **January 2017** semester, with course material provided by the Spoken Tutorial Project, IIT Bombay.

A comprehensive set of topics pertaining to **PHP and MySQL** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 3rd 2017

Prof. Kannan M Moudgalya IIT Bombay



Certificate of Participation

This is to certify that ADLA DINESH participated in the C and Cpp training organized at Kakatiya Government Degree College, Hanamkonda in January 2017 semester, with course material provided by the Spoken Tutorial Project, IIT Bombay.

A comprehensive set of topics pertaining to **C and Cpp** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 3rd 2017

Prof. Kannan M Moudgalya



Certificate of Participation

This is to certify that KURUSAM RAVI KUMAR participated in the LibreOffice Suite

Base training organized at Kakatiya Government Degree College, Hanamkonda in

January 2017 semester, with course material provided by the Spoken Tutorial Project,

IIT Bombay.

A comprehensive set of topics pertaining to **LibreOffice Suite Base** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 3rd 2017

Prof. Kannan M Moudgaly: IIT Bombay

DEPARTMENT OF BOTANY CERTIFICATE COURSE IN MUSHROOM CULTIVATION

KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA, WARANGAL(U)

RE-ACCREDITED BY NAAC WITH "A" GRADE

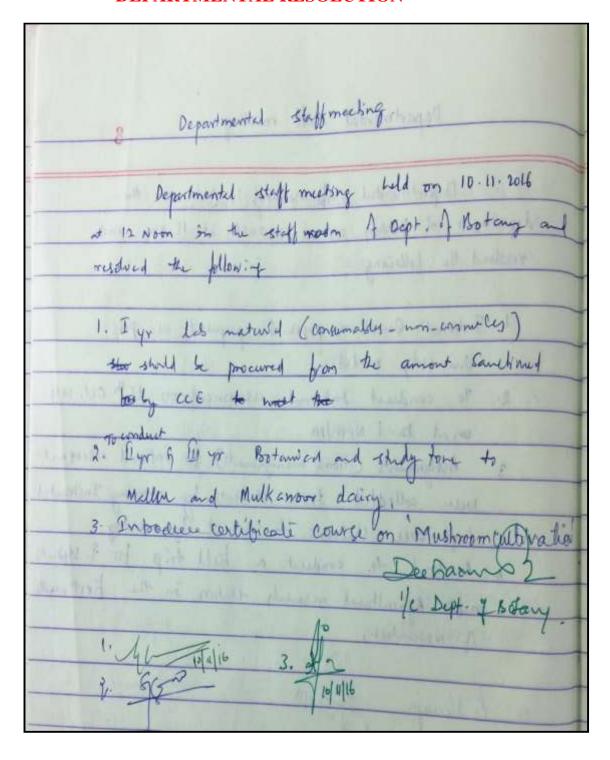


CERTIFICATE COURSE ON MUSHROOM CULTIVATION 2016-2017

ORGANISED BY

DEPARTMENT OF BOTANY
KAKATIYA GOVERNMENT COLLEGE,
HANAMKONDA, WARANGALIU

DEPARTMENTAL RESOLUTION



SYLLABUS

SYLLABUS

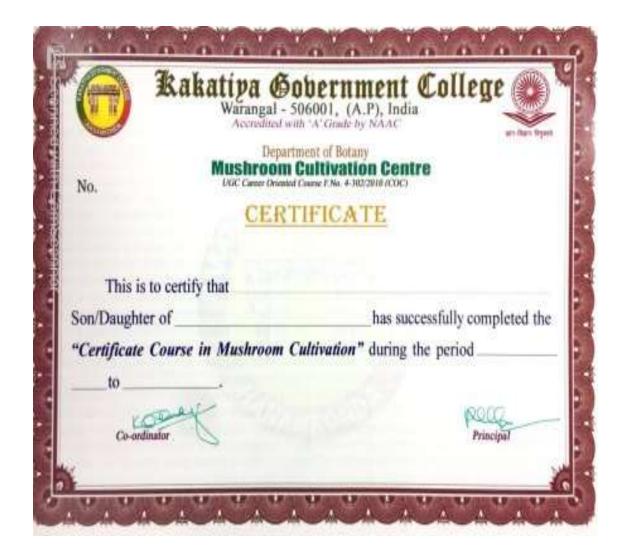
- 1. INTRODUCTION
- 2. IMPORTANCE OF MUSHROOM CULTIVATION
- 3. MUSHROOM CULTIVATION IN INDIA
- 4. CLASSIFICATION OF EDIBLE MUSHROOMS
- 5. TYPES OF MUSHROOMS
- 6. GENERAL STEPS IN MUSHROOM CULTIVATION
- 7. CULTIVATION OF VARIUOS TYPES OF MUSHROOMS
- 8. NUTRITIONAL AND MEDICINAL ASPECTS OF MUSHROOMS
- 9. PESTS AND DISEASES OF MUSHROOMS
- 10. FUTURE OF MUSHROOM CULTIVATION

STUDENT ATTENDANCE

	Attendance Register	01		_		_	-	+=	14	ass	Tro	10	100	-	_		_		-			_		
F		Month		-	-	-	10	0	9	E	17	BM	3/10	N	-	J)S	+	+				-		
6		Date	2	3	5	6	7	8	1	12	100		17	16	1	1	10	4	20	21	18	78	29,	3
Roll No.	NAME OF THE STUDENT	Sig. of Lecturer	3	3	13	13	3	=	13	RE	R	3	K	1	3	0	2	3	3	3	3	3	₹.	Y .
1		No. of Lecturs	100	2	3	4	5	6	7	8	9	10	11	12	18	14	15	16	17	18	19	20	21	
37	B. Akhila		0	1	1	1	1	1	1	1	/	1	1	1	1	17	1	1	1	1	1	1	1	
38	B. Ganesh		1	a	100	1	1	1	1	/	1	1	1	1	+	1	7	1	1	1	1	1	1	1
39	B mallichwari		1	1	a	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
40	B Mousika		1	1	1	1	1	1	9	1	1	1	1	1	7	1	1	1	1	1	9	1	1	Ī
uj	B. Venkatyh		1	1	1	1	1	1	1	9	1	/	1	1	1	1	1	1	/	1	1	1	1	Ī
42	B. Ritika		1	1	1	/	1	1	1	1	a	1	1	不	1	-	10	7	/	1	1	1	01	i
43	B sargeetha		en	9	1	1	1	1	1	1	1	-	9	1	7		1	1	1	1	1	1	1	Ī
44	B. Salkymar		1	1	1	1	1	1	1	1	1	1	9	1	7	,	-	1	1	1	1	1	1	
45	B. Aparna		9	/	1	1	1	/	1	1	/	1	11	9		5	1	/	1	1	1	,	1	
46	B. prashasth		1	1	1	1	1	1	1	1	1	1	1	1	,-	7	1	1	/	1	1	,	1	×
47	ch Ramarh		1	1	1	1	1	1	1	/	1	1	11	1/4	a	9	1	/	/	/	1	,	,	3
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49	ch Rayy		9	1	1	1	1	1	1	1	1	1	1	1	1		-	9	,	1	9	1	1	2
50	Co. Jai Kiras		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	/	1	-	7	^	1	1
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53	D. Akshaya		1	1	1	1	1	1	1	1	10	7	,	1	-	4	/	1	9	4	1	6	1	8
247	2. Archana		1	1	7	1	1		1	1		/	11	1		1	1		7	,	6		1	9
41	D. Vihay		11	1	1	1	1	1	1	,	1	1		1	,	1	/	9	1	/	1	1	1	1
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2	A Anusha		1	1	1	1	01	-	1	6	-	0.00	1	1	1	1	1	1	1	1	1	1	1	1	
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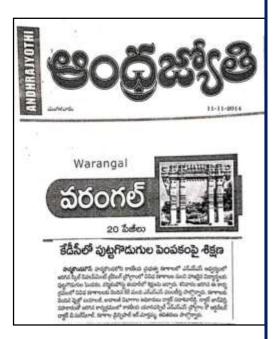
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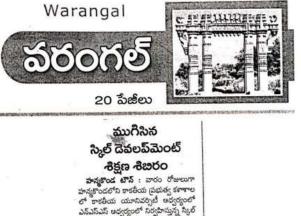
PHOTOS



ENTERPRISING: Students attending a session on mushroom cultivation course at Kakatiya Degree College in Hanamkonda. -







హన్మకొండ టౌన్ : వారం రోజులుగా హన్మకొండలోని కాకతీయ ప్రభుత్వ కళాలల లో కాకతీయ యూనివర్సిటీ ఆధ్వర్యంలో ఎక్ఎస్ఎస్ అర్వర్యంలో ఎక్ఎస్ఎస్ ఆర్వర్యంలో నిర్వహిస్తున్న స్కిల్ డెవలప్ మెంటి కేట్లణ శిబిరం సోమవారం ముగిసింది. వారం రోజులపాటు సాగిన శిక్షణ శిబిరంలో పాల్గొన్న చలంటేర్లు పుట్టగొడుగు ల పెంచకం, వర్మికంపాస్ట్రే తయారీలో వైపు ఇ్యాన్స్టి పెంపాందించుకున్నారు. కార్యక్ర మం ఎస్ఎస్ఎస్ స్రోగాం అధికారి ఆర్వక్ర మన్ మార్ ఆధ్వర్యంలో నిర్వహింబడగా ముగిం పు కార్యక్రమం కళాశాల ప్రీన్సిపాల్ మార్తమ్మ అధ్యక్షతన జరుగింది. కార్యక్రమం లో బిస్ స్టార్స్ సదాశినరెడ్డి, జానీవిస్తి, సోమిరెడ్డి, శ్రీనివాసరావు, ప్రవీనీ పాల్గొన్నా రు.

DEPARTMENT OF ZOOLOGY

DEPATMENTAL RESOLUTIONS

18-07-16	Departmental Steff Westing.
	Little Daniel San Daniel Comment of the Comment of
	A staff meeting was been hald
	on 10-7-16 to congratulate dr. ch. dallain
100	for taking over the change of
10 6	Zoology Department from Dr. John Wesleystr.
- 26	due to his superanuation.
1	Dr. Ch. Mallaich has verified the
and when y	Stock Registers and has taken the change
	from Dr. John Wesley Sir.
-	It is resolved to conduct "certificate course.
a derada	in "Aquarium steh Keeping" from 11-07-2016
	to 18-08-2016.
civ	Dr. John Wesley My
(2)	Dr. En. Mallaish Cong
(8)	. Dr. P. Ravinder Rav Rave
(4)	Dr. A. Sanjeevaiah Kung
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SYLLABUS

KAKATIYA GOVERNMENT COLLEGE . HANUMAKONDA

Under Graduate Courses (Under CBCS)

DEPARTMENT OF ZOOLOGY

SYLLABUS

NAME OF THE CERTIFICATE COURSE : AQUARIUM FISH KEEPING

Unit - 1

- I Introduction to Aquarium Fish Keeping
- The potential scope of Aquarium Fish Industry as a Cottage Industry.
- 3. Exotic and Endemic species of Aquarium Fishes

Unit - 2

- Biology of Aquarium Fishes Common characters and sexual dimorphism of Fresh water and Marine Aquarium fishes such as Guppy, Molly, Sword tail, Gold fish, Angel fish, Blue morph, Anemone fish and Butterfly fish.
- Use of live fish feed organisms.
- 3. Preparation and composition of formulated fish feeds

Unit - 3

- 1. Fish Transportation and Aquarium Maintenance Live fish transport Fish handling.
- 2. Fish packing and forwarding techniques.
- General Aquarium maintenance—budget for setting up an Aquarium Fish Farm as a Cottage Industry.

METHER OF TOLLOW

1) Dr. ch. Mallaidh - Cof 2) Dr. A. Sanjeeraidh - ASA 3) P. Ravindel Rao - Ras 4) Dr. P. Gowri - P. Gavri,

STUDENT ATTENDANCE

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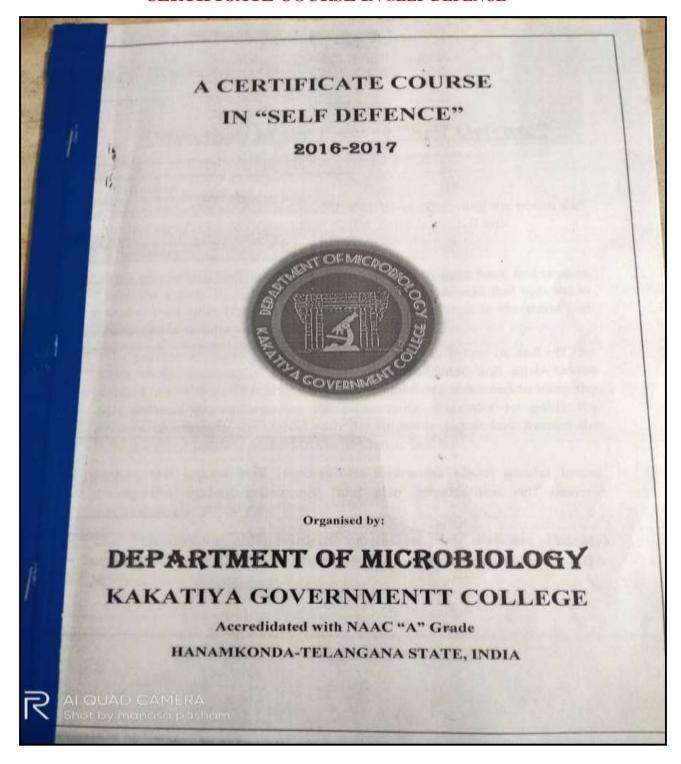
KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA DIST: WARANGAL., TELANGANA — 506001 (Accredited with NAAC "A" grade) (Affiliated to Kakatiya University, Warangal) (e-mail: warangal.jkc@gma il.com, website: https://gdcts.cgg.gov.in/hanamkonda.edu)



DEPARTMENT OF ZOOLOGY

CERTIFICATE			
This is to certify that Mr/Ms		of	
B.Sc (BZC) – $I/II/III$ year has successfully completed the c	ertificate course in	Aquarium F	ish
Keeping conducted by the Department of Zoology, during	the period from:	11.07.2016	to
18.08.2016 and secured grade.			
Course Coordinator	Principal		

DEPARTMENT OF MICROBIOLOGY CERTIFICATE COURSE IN SELF DEFENCE



SYLLABUS

TITLE OF THE CERTIFICATE COURSE: SELF DEFENSE (ONE WEEK COURSE)

SYLLABUS WHAT YOU LEARN

- > Awareness on Gender equality
- > Basic Techniques in Karate for Self Defense
- > Practicing and display of the techniques

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Objectives of the Course "Self Defense"

Definition

Self defense is a counter measure that involves defending the health and wellbeing of once self from harm. Self defense is martial arts.

Objectives

This course will help empower and confidence to fight back and protect from the attack. It will also build the self confidence and feel secured in his/her own skin, but you will be able to see a change in the mind and body that is satisfactory in off itself.

The present scenario is that female population is hiked in and off the class room community. The prevalence of nuisance and misbehavior toward opposite gender is uncontrollable and there is a need to learn the self defense mechanisms by the community. In order to guide the student community in a good path the Supreme Court has framed the new laws and implementated in the academic bodies.

Hence, this course will improve the awareness about gender issues among the student community and also imparts the self defense mechanisms.

The Microbiology department organized Self defense (karate certificate course for U.G students (B. Sc MZC- semester- I 2016)

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INVITATION

Invitation

INAUGURAL FUNCTION OF A CERTIFICATE COURSE ON

"SELF DEFENSE"

Date:15-03-2017

Time: 10:00 AM

Venue : Department of Microbiology KGC-Campus-Hanamkonda

CHAIRMAN

Dr. V. Vijaya Laxmi, MA Ph.D Principal

GUEST OF HONOUR

Prof. Kondal Rao M.D. Ph.D.

Department of Microbiology, Kaloji Medical University, Warangal

DISTINGUISHED GUESTS

Dr. B. Suresh Babu, Associate professor, Chemistry

Dr. D.V. Laxmi Sathyavathi, Associate professor, Botany

Sri. T. Sambashiva Rao Lecturer, Academic Coordinator

Dr. A. Sanjeevaiah, Assistant professor, Zoology

Dr. S. Shyam Prasad, UGC-Coordinator

Dr. Thiruvengala Chary, IQAC-Coordinator

CONVENER

Dr. G. Chandrakala M.Sc., Ph.D., L.L.M

Course coordinator

CO CONVENERS

Dr. B. V. Gopinath, M.Sc. Ph.D

S.m.t. R. Jyothy M.Sc.

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liss K. Srividya, M.Sc.

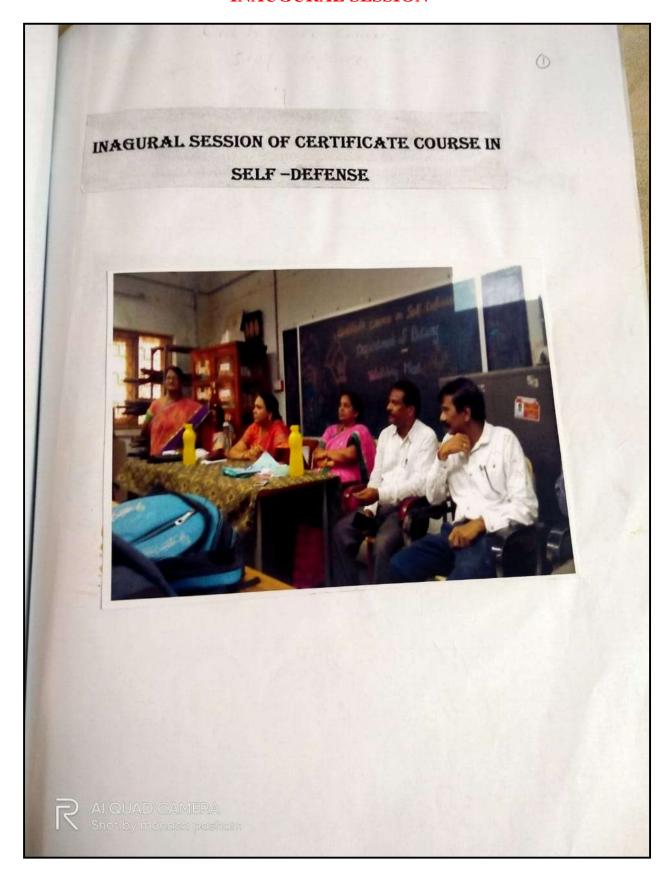
Dr. S. Jeevanchandra, M.Sc. Ph.D., S.ET, NET

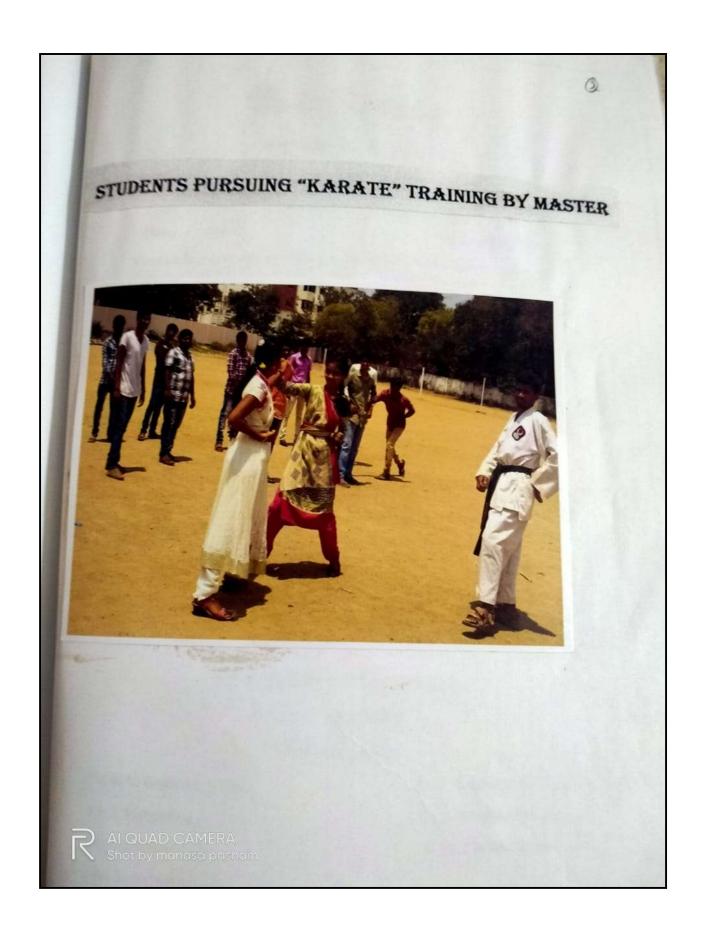
Sri R. Vijaybhaskar, M.Sc. B.Ed.

Mr. G. Kranthy Kumar, M.Se.

U.G & P.G STUDENTS AND STAFF

INAUGURAL SESSION





VALEDICTORY

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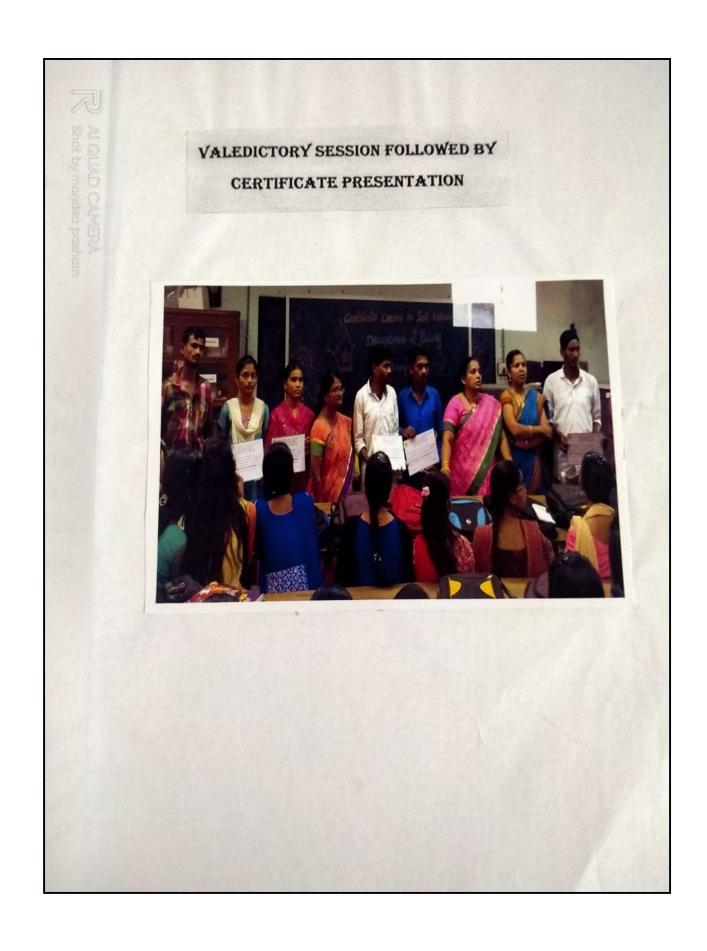
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U.G & P.G STUDENTS AND STAFF

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MODEL CERTIFICATE



CERTIFICATE CURSE IN

SELF DEFENCE

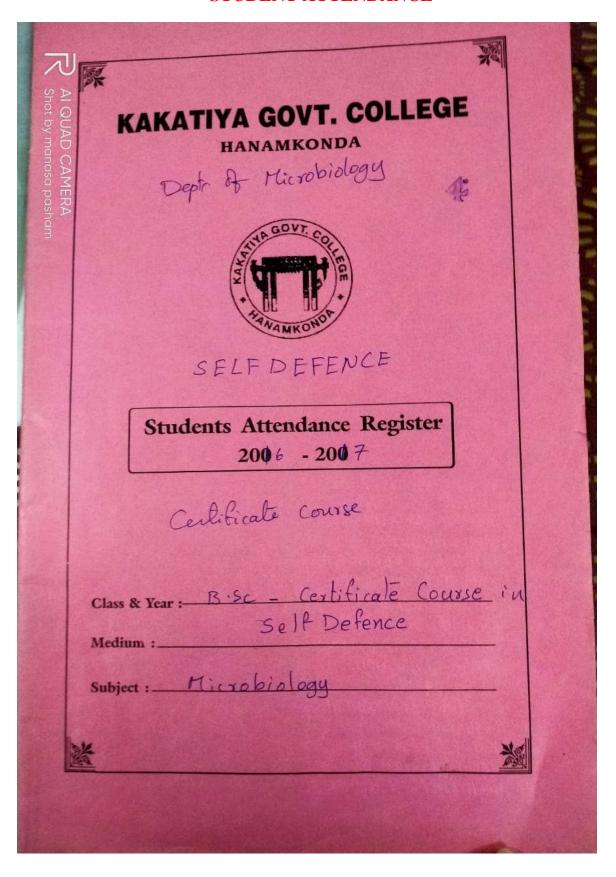
DEPARTMENT OF MICROBIOLOGY
Kakatiya Government College-Hanamkonda.



CERTIFICATE

PRINCIPAL Dr. V. Vijayalakshmi COURSE COORDINATOR Dr. G. Chandrakala

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DEPARTMENT OF COMMERCE CERTIFICATE COURSE IN TALLY

CERTIFICATE COURSE ON TALLY - Nov/Dec 2016.

DEPARTMENT OF COMMERCE

KAKATIYA GOVEENMENT COLLEGE, HANAMKONDA, WARANGAL DIST.

COURSETITLE: Tally Accounting Package

SCHEDULE : 11.09.2016 to 20.12.2016.

ORGANISED BY: DEPARTMENT OF COMMERCE, KGC HANAMKONDA

ENROLMENT: 100 Students of B Com General, B Com CSS & B Com Insurance enrolled for

this course.

OBJECTIVE OF THE COURSE:

To acquire basic knowledge in computerised accounting practices and its applications in the area of business.

COURSE INAUGURAL SESSION

An inaugural gathering held on 11.09.2016 regard to the induction of certificate course on Insurance practices undertaken by the department of commerce.

K.Satyanarayana , Head of the department of Commerce chaired this session. DR. V.VIJAYA LAXMI Principal, DR.D.T.CHARY, IQAC COORDINATOR, and addressed the gathering and highlighted the importance of Insurance practitioners in the economy.

K.Linga Reddy , Assistant Professor of Commerce , GDC Jammikunta ,the resource person, delivered an extensive talk on the concept.

Department faculty and 100 B Com students attended this session.

COURSE VALEDICTORY SESSION

Valedictory gathering of the certificate course on insurance organised by the department of commerce held on 13.02.2017.

K.Satyanarayana, Head of the department of Commerce chaired this session. DR. V.VIJAYA LAXMI Principal, DR.D.T.CHARY, IQAC COORDINATOR graced this occasion and appreciated the participants.

Appreciation certificates distributed to the participants. Department faculty and 100 B Com students attended this session.

DEPARTMENTAL RESOLUTIONS

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SYLLABUS

DEPARTMENT OF COMMERCE, KGC HANAMKONDA, WARANGAL DIST.

CERTIFICATE COURSE ON TALLY

UNIT-I

Introduction-Getting Started with ERP - Mouse/Keyboard Conventions-Company Creation-Shut Company-Select a Company-Alter Company Details-Company Features and Configurations-F11: Company Features-F12: Configuration-Chart of Accounts-Ledger-Group-Ledger Creation-Single Ledger Creation-Multi Ledger Creation-Altering and Displaying Ledgers-Group Creation-Single Group Creation-Multiple Group Creation-Displaying Groups and Ledgers-Displaying Groups- Display of Ledgers-Deletion of Groups and Ledgers-Introduction-Inventory Masters in ERP - Creating Inventory Masters-Creation of Stock Group-Creation of Units of Measure-Creation of Stock Item-Creation of Godowns.

UNIT-II

Introduction-Business Transactions-Source Document for Voucher-Recording Transactions in ERP-Accounting Vouchers-Receipt Voucher (F6)-Contra Voucher (F4)-Payment Voucher (F5)-Purchase Voucher (F9)-Sales Voucher (F8)-Debit Note Voucher-Credit Note (Ctrl+F8)-Journal Voucher (F7)-Books and Reports - Day Book-Receipts and Payments-Purchase Register-Sales.

Incharge, Dept. of Commerce Kakatiya Govl. College Hanamkonda-506 001.

STUDENT PARTICIPATION

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VALEDICTORY PROGRAM

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MODEL CERTIFICATE

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Department of Commerce from	
Course Co-ordinator	H.O.D. Principal

K.Linga Reddy, Assistant Professor of Commerce at technical session.

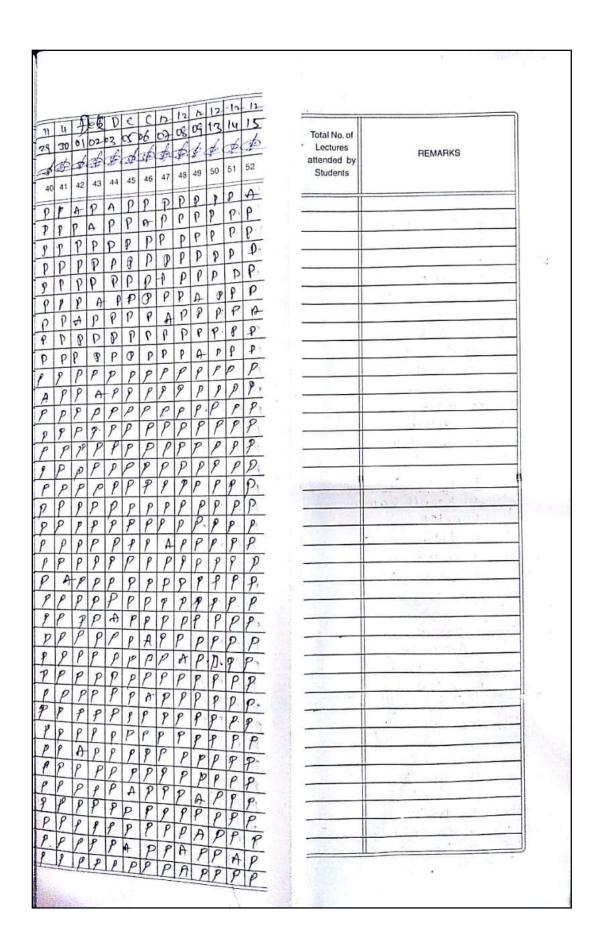




PARTICIPATION OF STUDENTS

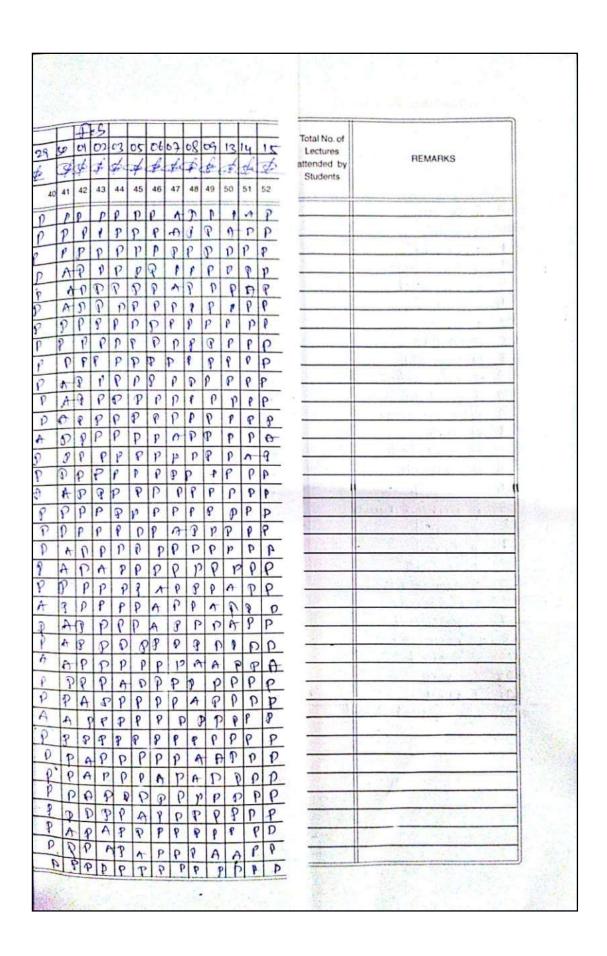
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DEPARTMENT OF COMMERCE CERTIFICATE COURSE IN INSURACE PRACTICES

CERTIFICATE COURSE ON INSURANCE PRACTICES – Jan/Feb 2017.

DEPARTMENT OF COMMERCE

KAKATIYA GOVEENMENT COLLEGE, HANAMKONDA, WARANGAL DIST.

COURSETITLE: INSURANCE PRACTICES

SCHEDULE : 03.01.2017 to 13.02.2017

ORGANISED BY: DEPARTMENT OF COMMERCE, KGC HANAMKONDA

ENROLLMENT: 100 Students of B Com CA & B Com Insurance enrolled for this course.

OBJECTIVE OF THE COURSE:

To acquire basic knowledge in Insurance practices and its applications in the area of business.

COURSE INAUGURAL SESSION

An inaugural gathering held on 02.01.2017 regard to the induction of certificate course on Insurance practices undertaken by the department of commerce.

K.Satyanarayana , Head of the department of Commerce chaired this session. . DR. V.Vijayalaxmi. Principal, DR.D.T.CHARY, IQAC COORDINATOR addressed the gathering and highlighted the importance of Insurance practitioners in the economy.

DR.AYESHA SHAIK, Assistant Professor of Commerce, delivered an extensive talk on the concept.

Department faculty and 100 B Com students attended this session.

COURSE VALEDICTORY SESSION

Valedictory gathering of the certificate course on insurance organised by the department of commerce held on 13.02.2017.

K.Satyanarayana, Head of the department of Commerce chaired this session. DR. V.Vijayalaxmi. Principal, DR.D.T.CHARY, IQAC COORDINATOR graced this occasion and appreciated the participants.

Appreciation certificates distributed to the participants. Department faculty and 100 B Com students attended this session.

SYLLABUS

DEPARTMENT OF COMMERCE, KGC HANAMKONDA, WARANGAL DIST.

CERTIFICATE COURSE ON INSURANCE PRACTICES.(Feb.2019.)

UNIT-I

Introduction to life insurance- principles of life insurancelife insurance organisation in India-Corporation and regulation of life insurance-types of life insurance policies-group and pension insurance policy-special features of group insurancesuperannuation schemes-computation of premiums

UNIT-II

Settlement of claims-Intimation procedure-Documents & settlement procedure-Underwriting-Factors effecting insurability-Methods of life claim settlement-Documentation of insurance.

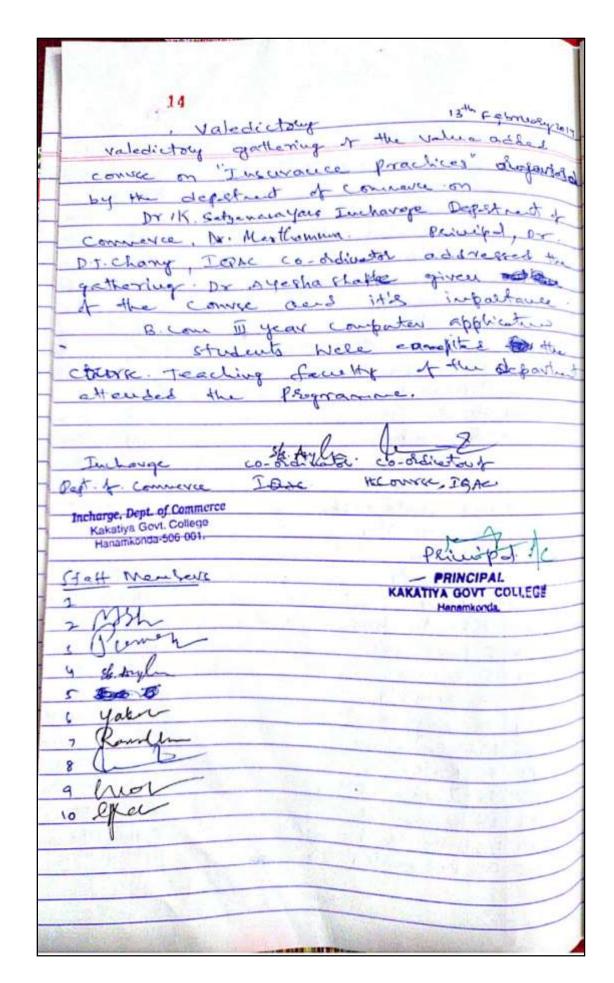
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Course Co-ordinator	H.O.D. Principa	1



DR .Ayesha Sheik, Assistant Professor of Commerce at inaugural session



DR .Ayesha Sheik, Assistant Professor of Commerce at technical session



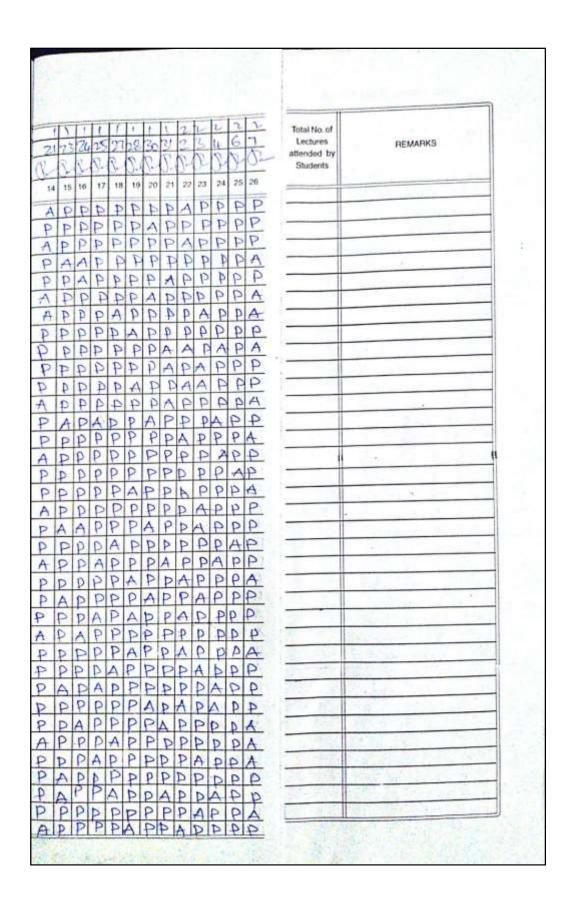
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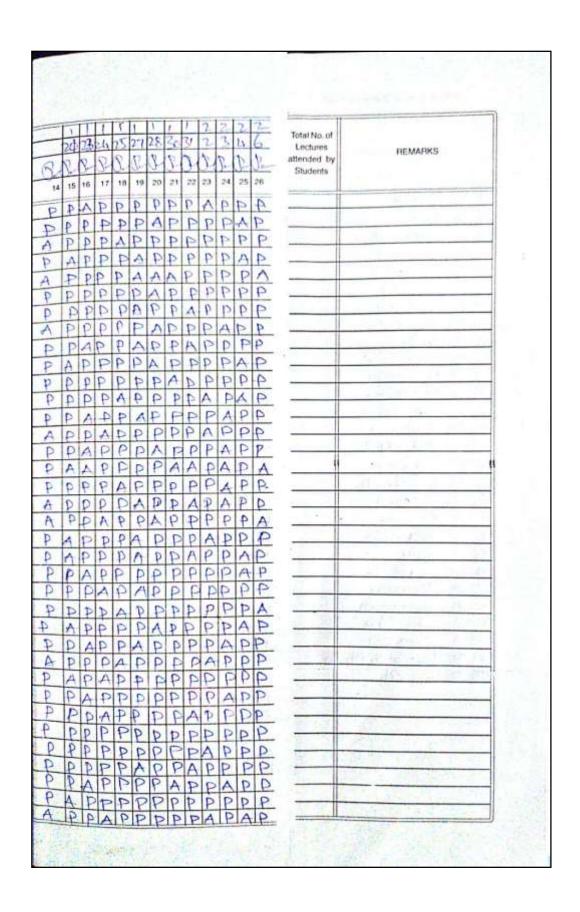
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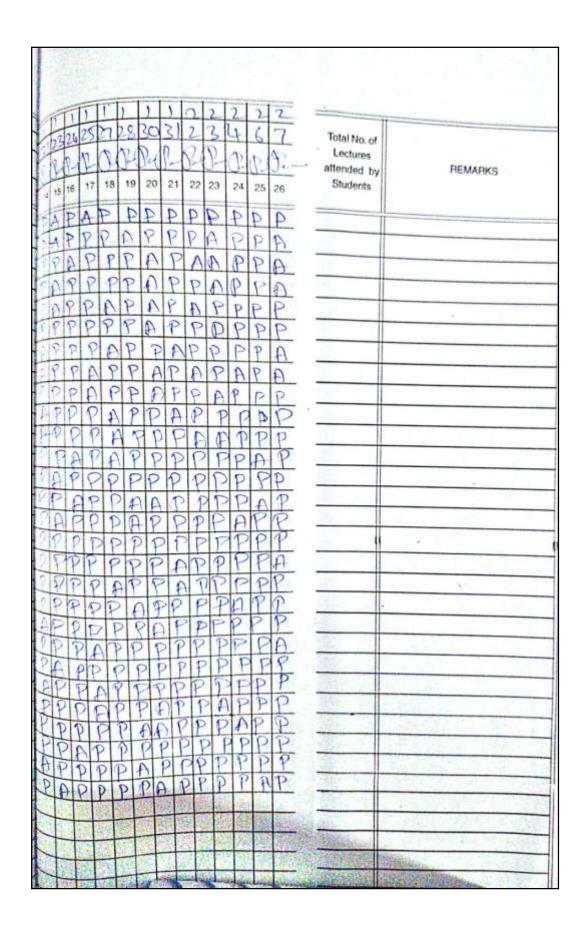
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91	P. Pranay	200	P	P	P	P	P	P	P	P	A	P	6	
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DEPARTMENT OF HISTORY CERTIFICATE COURSE IN HISTORIOGRAPHY

RESOLUTION

KAKATIYA GOVER	NMENT DEGREE COLLEG	E, HANAMKONDA
	PARTMENT OF HISTO	
DE	PARTMENTAL MEETING REGIST (Reviews, Minutes - Resolutions)	
Departmental meeting is	conducted on 10 -08 - 2	016 by the Head of the
department and faculty. The following	ng activities are discussed and re	esolved.
Reviews:		
Minutes:		
Resolutions:		a use do comes ou
Resolutions: 1 It is resolve	ed to conduct	Certificate Course on
Resolutions: If is resolve the Topic " History in Italy and in	ed to conduct in groups, From 13	Certificate Course on -08-2016 to 02-09-2016
the Topic " History and in		Certificate Course on -08-2016 to 02-09-2016 at Hall.
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the Topic " History and in		Certificate Course on -08-2016 to 02-09-2016 at Hall. ned Faculty Hembey Attificate course.
# It is resolve the Topic " History in 18days and in 2. It is decided to speak differe 3. The students	at invite concern at topics of the cer will be informed	
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SYLLABUS

KAKATIYA GOVERNMENT COLLEGE, HANUMAKONDA



CERTIFICATE COURSE: 2016-17

DEPARTMENT OF HISTORY

INDIAN HISTORIOGRAPHY

Module - I:

Development of Indian Historiography - Contribution of Bana and Kalhana. Amir Khusru, Zia-uddin Barani - Accounts of Badauni - Abdul Fazl

Different Schools in the Modern Indian Historiography - Nationalist, Marxist, Cambridge, Subaltern.

Module - III:

Contribution to Indian Historiography - R.G. Bhandarkar - J.N. Sarkar - G.S. Sar Desai - R.C.Majundar - D.D. Kosambi - KA Nilakanta Sastry - KM Panikkar.

Text Books:

- Nilakanta Sastry and Ramanna, Historical Method with Social Reference to India.
 J. Durga Prasad., Charitra Rachana Sastram, 1992.

Reference Books:

- 1. Warder, A.K., An Introduction to Indian Historiography.
- 2. Hardy Peter, Historians of Medieval India, 1960.
- 3. Majundar, R.C., Historiography in Modern India, Bombay, 1970.

INCHARGES

KAKATIYA GOVT COLLEGE Hanamkonda.

STUDENTS ENROLLED LIST

KAKATIYA GOVERNMENT COLLEGE, HANUMAKONDA



CERTIFICATE COURSE: 2016-17

DEPARTMENT OF HISTORY

TOPIC: INDIAN HISTORIOGRAPHY LIST OF STUDENTS ENROLLED

SI. No	Name of the Student	Class/Group	H.T No.	Signature	Remarks
01	A. Shiya Kumar	нер	006151002	A. hevakund	
02	B. Madhu Prem	HEP	006151012	month	
03	Ch. Vamshi	HEP	006151013	na. Darkumow	
04	G. Sravan	HEP	006151025	Gr. Javan	
05	G. Rajesh	HEP	006151026	Gr. Rajesh	
06	G. Vinaker	HEP	006151027	(Quit	
07	G. Jyothi	HEP	006151028	or Jychi	
08	K. Sandeep	HEP	006151034	rg: Rajkumon	
09	K. Rajkumar	HEP	006151036	Ray Lenar	1
10	M. Punnamchander	HEP	006151040	M-Paynnam chaga	de
11	M. Rajasammaiah	HEP	006151041	Dajajanaid	
12	M. Raja shekar	HEP	006151048	Rejort	
13	M. Kumaraswamy	HEP	006151049	Milajpumol	
14	M. Nagaraju	HEP	006151050	Nogaraj u	
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18	Y. Kishore	HEP	006151069	Kith	
19	C. Renuka	HEP	006151601	Remote	
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21	D. Rajkumar	HEP	006151609	Roykurer	
22	E. Shireesha	HEP	006151610	Shingshe	
23	F. Mounika	HEP	006151612	nourifor	
24	G. Sukanya	HEP	006151613	Enkarge	
25	G. Suresh	HEP	006151614	GT. Suresh	
26	K. Ramnath	HEP	006151620	M. Rangeth	
27	P. Anilkumar	HEP	006151627	Anthony	
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37	K. Rambabu	HEP	006161020	Partiste
38	K. Stavan	HEP	006161021	Storar
29	M. Venu	HEP	006161026	Verd
60	N. Bixapathi	HEP	006161035	NEwagath
41	P. Sravan	HEP	006161040	Craci
42	R. Sandeep	HIP	006161044	Confee
43	V. Srilatha	HEP	006161049	Sulde
44	A. Praveen	HEP	006171001	9- Carlore
45	B. Shallaja	HEP	006171005	charles
46	B. Jalandhar	HEP	006171007	Jalandhor
47	Ch Suman	HEP	006171012	Sopon.
48	B. Mahendar	HEP	006171013	maharder
49	G. Aruna	HEP	006171016	frum
50	1 Srikanth	HEP	006171022	J srikenth
51	K. Pooja	HEP	006171026	K. Pooja
52	K. Chaithanya	HEP	006171029	chartage
53	K. Renuka	HEP	006171032	Ki Kenker
54	M. Madhu	HEP	006171034	reach
55	M Raju	HEP	006171038	M- Kayer
56	M. Ramarao	HEP	006171041	Foreir
57	P. Ranjith	HEP	006171044	P. Kay the
58	P. Laxminarayana	HEP	006171048	er. Digar
59	T. Ramesh	HEP	006171049	Pares.
60	R. Sravani	HEP	006171050	Risparana
	R. Vishnu Prakash	HEP	006171051	wethere
62	S. Radhika	HEP	006171052	Pale
63	S. Dinesh	HEP	006171054	S-Dinem
64	T. Ramya	HEP	006171057	Rampa.
65	V. Ravali	HEP	006171058	Vitavali
66	Y. Narsimha Rao	HEP	006171059	N. Rao
67	V. Geetha	HEP	006171060	Gutha
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MODEL CERTIFICATE





KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA DIST: WARANGAL., TELENGANA – 506001

(Accredited with NAAC "A" grade)

(Affiliated to Kakatiya University, Warangal)
(e-mail: warangal.jkc@gma il.com, website: https://gdcts.cgg.gov.in/hanamkonda.edu)

DEPARTMENT OF HISTORY

CERTIFICATE OF PARTICIPATION

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Distribution of Certificates



DEPARTMENT OF HISTORY CERTIFICATE COURSE IN ANCIENT CIVILISATION

DEPARTMENTAL RESOLUTIONS

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SYLLABUS

KAKATIYA GOVERNMENT COLLEGE, HANUMAKONDA



CERTIFICATE COURSE: 2016-17 DEPARTMENT OF HISTORY ANCIENT CIVILISATIONS

Module-I:

The Significance of Mesopotamian Civilization — The Sumerian and Egyptian Civilization

Module-II:

Significance and Decline of Indus valley Civilization - Greek Civilization - Roman Civilization

Module -III:

Significance and Decline of Chinese Civilization - Persian Civilization - Arabic Civilization

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- Bobbili, A., Ancient Civilizations, Edited, School Distance Learning Continuing Education, Kakatiya University, Warangal
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- 3. Secheneider .H: The History of World Civilizations from Prehistoric times to the middle ages.
- Moret .A: The Nile and Egyptians Civilizations, Durant .W: The History of Civilizations & Our Oriental Heritage.
- 5. Thomdick .L: History of Civilizations Vol. 4-8. Blackman: History of Human Society, Volumes 9-10

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Roll No.	NAME OF THE STUDENT	Sig. of Lecturer																	_
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73	Md: Anwar	006171845	=	2	2	u	1	1	7	8	9	10	ų	12	13	14	16		_
	M. Rajashetar	1048	1	2	3	11	-	1	7	8	9	19	11	12	13	14	15		
100	M. Kumaraswamy	1049	1	2	3	4	(6	7	3	9	10	11	12	12	14	18		
	N. Raju	1051	1	2	3	ч	5	6	7	8	9	100	11	12	12	14	15		
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78	D. Sulthana	1058	1	2	3	4	<	6	7	8	9	10		12		Iu	15		_
79	S. Shivakumay	1059	1	2	3	V	7	6	7	8	9	10	u	12	13	14	12		
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MODEL CERTIFICATE





KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA DIST: WARANGAL., TELENGANA - 506001 (Accredited with NAAC "A" grade) (Affiliated to Kakatiya University, Warangal)

(e-mail: warangal.jkc@gma il.com, website: https://gdcts.cgg.gov.in/hanamkonda.edu)

DEPARTMENT OF HISTORY

CERTIFICATE OF PARTICIPATION

This is to certify that	Mr/Ms	of B.A.
(HEP/HPP/HEPA) - I/II/III	year has successfully comp	oleted the certificate course
in	conducted	by the department of History,
during the period from:	to	
Course Coordinator	In-charge Department of History	Principal

CERTIFICATE DISTRIBUTION



DEPARTMENT OF ECONOMICS

Department of Economics

Certificate Course
in
"Introduction to Statistics"

Kakatiya Government College Hanamkonda

Notice

All the Lecturers and Students are informed that the department of Economics is conducting a certificate course in "Introduction to Statistics" from 07.11.2016 to 06.12.2019. The interested students should enroll their names on or before 06.11.2016.

PRINCIPAL
KAKATIYA GOVT COLLEGE

DEPARTMENTAL RESOLUTION

2016-17
14/06/2016
14/06/2016 to under The chairmaning
A Yedulcondalu. Nonondra, at 11:15 Am to review the B.A group souths. A
all groups, to discurs the CBCS patterns
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All Service Accepta reate inot conduct certification Statritry · 600(4 Degt . d Department of Economics Kakatiya Govt. College, HNK.



Certificate Course in "Introduction to Statistics"

Department of Economics
Kakatiya Government College, Hanamkonda
Dist: Hanamkonda, Telangana State
From 07-11-2016 to 06-12-2016

SYLLABUS

UNIT I: Meaning of statistics, Importance and scope of Statistics in Industry, Medical Science, Social Sciences, Management Science, Agriculture and Insurance, Information Technology, education & Psychology - Statistical Organizations in India and their functions - CSO - ISI - NSS - Bureau of Economics and Statistics. (5 Periods)

UNIT II: Collection of data, Frequency distributions (continuous and discrete) - Methods of Grouped and Ungrouped Data - Presentation of data, Graphical presentation of data by histogram Frequency curve, Frequency polygon and Bar Charts - Simple Random Sampling - Population, sample - Methods of simple random sampling - stratified random sampling. (7 Periods)

UNIT III: Measures of central tendency- Measures of central tendency Arithmetic mean (simple and weighted), Assumed Mean, Step deviation Method - Median - Mode - Derivation of Median formula for grouped frequency distribution - Quartiles, Uses of Mean, Median and Mode, Relation between means, Merits and demerits of measures of central tendency. (10 Periods)

Y. Naredra

Asst. Professor of Economics

In charge of the department

Dr. A. Venkata Ramana (Course Coordinator)

Assistant Professor of Economics

BOS Member of Kakatiya University (TS)

REPORT ON CERTIFICATE COURSE IN INTRODUCTION TO STATISTICS

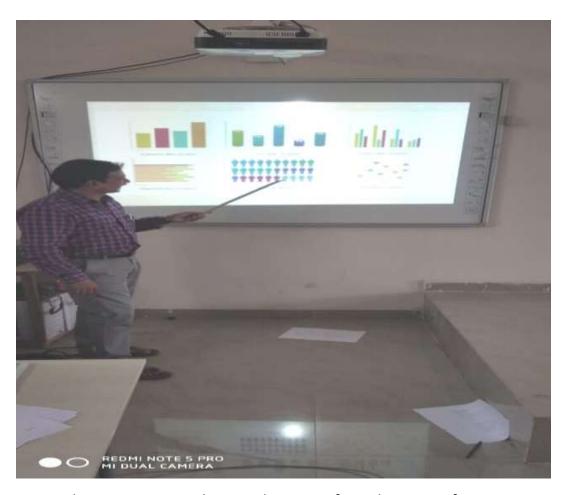
Department of Economics

Kakatiya Government College, Hanamkonda TS

Name of the Certificate Course	Introduction to Statistics			
Duration	From 07-11-2016 to 06-12-2016			
Enrollment	30 students			
	1. To know the importance of Statistics in various			
	branches of sciences.			
Objectives of the Course	2. To understand the methods of data collection & data			
(The students are enabled)	processing			
	3. To know the concept of Central tendency and			
	measure of central tendency.			
Learning Outcomes	1. Understand the importance of Statistics in daily life.			
(after the completion of course	2. Know the graphical representation of data			
students should be able to)	3. Learn different measures of Central tendencies.			
Teaching and Learning	Lecture method, problem solving methods, learning by			
Activities	doing and deductive methods.			
Evaluation	50 Marks Objective type questions			
Feedback	Feedback was taken from students.			
	1. Y. Narendra Assistant Professor of Economics			
Resource Persons	2. Dr. M. Ravinder, Assistant Professor of Economics			
Resource Fersons	From 07-11-2016 to 06-12-2016 30 students 1. To know the importance of Statistics in various branches of sciences. 2. To understand the methods of data collection & oprocessing 3. To know the concept of Central tendency and measure of central tendency. 1. Understand the importance of Statistics in daily 1 2. Know the graphical representation of data 3. Learn different measures of Central tendencies. Lecture method, problem solving methods, learning doing and deductive methods. 50 Marks Objective type questions Feedback was taken from students. 1. Y. Narendra Assistant Professor of Economics 2. Dr. M. Ravinder, Assistant Professor of Economics 3. Dr. A. Venkata Ramana, Assistant Professor of Economics ading system			
	Economics			
Assessment Criterion	ading system			
Assessment Criterion)-50-A, 30-40-B, 20-30-C, 10-20-D)			

PHOTO GALLERY





Dr. Venkata Ramana explaining the uses of graphs in certificate course



CERTIFICATE OF PARTICIPATION



GRADE SHEET

		From 07-11-20	16 to 06-12-2016	
Sl.No	Hall Ticket	Name of the Student	Group	Grade
1	006161201	ARIKILLA PRAVEEN	BA HEP II	А
2	006161202	AROORI SRAVANKUMAR	BA HEP II	В
3	006161203	ARURI VENKATA MANASA	BA HEP II	В
4	006161204	BEESU YAKANNA	BA HEP II	А
5	006161205	BIJJA SURESH	BA HEP II	А
6	006161206	BOINI GANESH	BA HEP II	А
7	006161207	CHITLA SUNIL	BA HEP II	А
8	006161208	DADDU RAMESH	BA HEP II	В
9	006161209	EEGA SURESH	BA HEP II	В
10	006161210	ERASANI SAMBAIAH	BA HEP II	А
11	006161211	ESAM RAKESH	BA HEP II	В
12	006161212	GAMPA RAMESH	BA HEP II	В
13	006161213	GUGULOTHU BABURAO	BA HEP II	А
14	006161214	GUVVA ANILKUMAR	BA HEP II	В
15	006161215	JANAGAM YELIA	BA HEP II	А
16	006161216	JANAGAMA BALAKRISHNA	BA HEP II	В
17	006161217	KASAGANI SRISHYLAM	BA HEP II	В
18	006161218	MALLELA SANDYA RANI	BA HEP II	А
19	006161219	MANDHAPELLY SURESH	BA HEP II	В
20	006161220	MATTEDA ARUNKUMAR	BA HEP II	В
21	006161221	MEDHARI USHARANI	BA HEP II	В
22	006161222	MOHAMMAD SAFEEB	BA HEP II	В
23	006161223	MOTHE SURESH	BA HEP II	А
24	006161224	MOUTAM RAJU	BA HEP II	В
25	006161225	MUTYALA HARIPRASAD	BA HEP II	А
26	006161226	NAMINDLA SHIVAKUMAR	BA HEP II	В
27	006161227	NARESH KOTHURI	BA HEP II	В
28	006161228	NEELA NARESH	BA HEP II	Α
29	006161229	PAYAM VENKATESH	BA HEP II	В
30	006161230	PILLI DIVYA	BA HEP II	А

STUDENT ATTENDANCE

ATTENDANCE SHEET

CERTIFICATE COURSE IN INTRODUCTION TO STATISTICS

	- Anna Company of the Company	n 07-11-2016 to 06-12-2016		-			- 3	Dat	C.2		-		
SI.No	Hall Ticket	Name of the Student	Group	7	8	7	Ю	11	12	14	15	16	
1	000101201	ARIKILIA PRAVELN	BA HEP II	P	P	P	P	1	P	P	P	P	V
2	006161202	AROORI SRAVANKUMAR	BA HEP II	P				P					
3	000101203	ARURI VENKATA MANASA	BA HEP II	P	P			P					
4	006161204	BEESU YAKANNA	BA HEP II	P	P	100		P					- 1
5	006161205	BIJJA SURESH	BA HEP II	P	P	133	700	P	1.27	10.5	100	17150	1
6	006161206	BOINI GANESH	BA HEP II	P		-		P		391	200		٦
7	006161207	CHITLA SUNIL	BA HEP II	P	P			P					7
8	006161208	DADDU RAMESH	BA HEP II	P	9		1000	P	200		117	1000	
9	006161209	EEGA SURESH	BA HEP II	P				P					
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11	006161211	ESAM RAKESH	BA HEP II	P	P		337	P		20	100		ı
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14	006161214	GUVVA ANILKUMAR	BA HEP II	P		- 1		P	- 1	- 1	- 1		
15	006161215	JANAGAM YELIA	BA HEP II	P	P		0.00	P	100	1111111	P		1
16	006161216	JANAGAMA BALAKRISHNA	BA HEP II	P	P		-			- 1	P		
17	006161217	KASAGANI SRISHYLAM	BA HEP II	P	P			P			-	_	ĺ
18	006161218	MALLELA SANDYA RANI	BA HEP II	_	P	_	-	-	_		P		4
19	006161219	MANDHAPELLY SURESH	BA HEP II	P	P		20.5	- 1				P	
20	006161220	MATTEDA ARUNKUMAR	BA HEP II	1000				P		-	\rightarrow	P	ĺ
21	006161221	MEDHARI USHARANI	BA HEP II	120	P			2.5	_	P		9	t
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24	006161224	MOUTAM RAJU	BA HEP II	P	P		1		200	- 1	P		ı
25	006161225	MUTYALA HARIPRASAD	BA HEP II	P	P	P	p	P	P	P	P	p	
26	006161226	NAMINDLA SHIVAKUMAR	BA HEP II	P			P		- 1		P	- 1	
27	006161227	NARESH KOTHURI	BA HEP II	P	P								
28	006161228	NEELA NARESH	BA HEP II	-	P								
29	006161229	PAYAM VENKATESH	BA HEP II	P				P					Г
30	006161230	PILLI DIVYA	BA HEP II	P	P		and the	P			100		

ATTENDANCE SHEET CERTIFICATE COURSE IN INTRODUCTION TO STATISTICS

		m 07-11-2016 to 06-12-2010	6	_	_	_	-	Da	-	,	_	_	_
SI.No	Hall Ticket	Name of the Student	Group	18	19	21	22	23	24	28	21	2	10
1	006161201	ARIKILLA PRAVEEN	BA HEP II	P	P	P	P	P	P	P	P	P	1
2	006161202	AROORI SRAVANKUMAR	BA HEP II	P	P	P	P	P	P	P	P	P	5
3	006161203	ARURI VENKATA MANASA	BA HEP II	P	P	P	P	P	P	P	p		1
4	006161204	BEESU YAKANNA	BA HEP II	P	P	P	P	P	P	P	-	-	1
5	006161205	BIJJA SURESH	BA HEP II	P	P	P			P	9		P	т
6	006161206	BOINI GANESH	BA HEP II	P	P	P	P	P		P		P	Т
7	006161207	CHITLA SUNIL	BA HEP II	P	P	P	P	P	P	P	P	-	1
8	006161208	DADDU RAMESH	BA HEP II	P	P	p	P		P		P		t
9	006161209	EEGA SURESH	BA HEP II	P	P	P	-	P	77	-	P	100	5
10	006161210	ERASANI SAMBAIAH	BA HEP II	P	P	7	-	17			P		5
11	006161211	ESAM RAKESH	BA HEP II	P	P		P		13.57	0.1	P	100	_
12	006161212	GAMPA RAMESH	BA HEP II	P	P	P					P	1.50	F
13	006161213	GUGULOTHU BABURAO	BA HEP II	P	P	P	P	_		_	P	_	+-
14	006161214	GUVVA ANILKUMAR	BA HEP II	P	P	-	P	-			P		П
15	006161215	JANAGAM YELIA	BA HEP II	P					P	P			5
16	006161216	JANAGAMA BALAKRISHNA	BA HEP II	P			P			P	P	P	T
17	006161217	KASAGANI SRISHYLAM	BA HEP II	P	-	P				P			Г
18	006161218	MALLELA SANDYA RANI	BA HEP II	P		P	P	P	100	P	100	P	5
19	006161219	MANDHAPELLY SURESH	BA HEP II	P	-	P	P		P		P		•
20	006161220	MATTEDA ARUNKUMAR	BA HEP II	P		P	P		P			400	
21	006161221	MEDHARI USHARANI	BA HEP II	P				-			P		
22	006161222	MOHAMMAD SAFEEB	BA HEP II	P		P					P		Г
23	006161223	MOTHE SURESH	BA HEP II	P		P					P		
24	006161224	MOUTAM RAJU	BA HEP II	P	PI			P			P		1
25	006161225	MUTYALA HARIPRASAD	BA HEP II	1	-	P					100	P	
26	006161226	NAMINDLA SHIVAKUMAR	BA HEP II	P		P		,	P			P	1
27	006161227	NARESH KOTHURI	BA HEP II	1			-	Pi	_	100	P		3
28	006161228	NEELA NARESH	BA HEP II	P	-	P	-	~	-	P	_		1
29	006161229	PAYAM VENKATESH	BA HEP II	_	_		-	-	-	1	P	-	P
30	006161230	PILLI DIVYA	BA HEP II	P							P		0

ATTENDANCE SHEET CERTIFICATE COURSE IN INTRODUCTION TO STATISTICS

	Fro	m 07-11-2016 to 06-12-201	6	Dates
SI.No	Hall Ticket	Name of the Student	Group	5012356
1	006161201	ARIKILLA PRAVEEN	BA HEP II	PPPPPP
2	006161202	AROORI SRAVANKUMAR	BA HEP II	PPPPPP
3	006161203	ARURI VENKATA MANASA	BA HEP II	PPPPPP
4	006161204	BEESU YAKANNA	BA HEP II	PPPPP
5	006161205	BIJJA SURESH	BA HEP II	PPPPP
6	006161206	BOINI GANESH	BA HEP II	PPPPP
7	006161207	CHITLA SUNIL	BA HEP II	PPPPPP
8	006161208	DADDU RAMESH	BA HEP II	PPPPP
9	006161209	EEGA SURESH	BA HEP II	PPPPP
10	006161210	ERASANI SAMBAIAH	BA HEP II	PPPPPP
11	006161211	ESAM RAKESH	BA HEP II	PPPPPP
12	006161212	GAMPA RAMESH	BA HEP II	PPPPPP
13	006161213	GUGULOTHU BABURAO	BA HEP II	PPPPP
14	006161214	GUVVA ANILKUMAR	BA HEP II	PPPPPP
15	006161215	JANAGAM YELIA	BA HEP II	PPPPPP
16	006161216	JANAGAMA BALAKRISHNA	BA HEP II	PPPPPP
17	006161217	KASAGANI SRISHYLAM	BA HEP II	PPPPPP
18	006161218	MALLELA SANDYA RANI	BA HEP II	PPPPPP
19	006161219	MANDHAPELLY SURESH	BA HEP II	PPPPPP
20	006161220	MATTEDA ARUNKUMAR	BA HEP II	PPPPPP
21	006161221	MEDHARI USHARANI	BA HEP II	PPPPPP
22	006161222	MOHAMMAD SAFEEB	BA HEP II	PPPPP
23	006161223	MOTHE SURESH	BA HEP II	PPPPPP
24	006161224	MOUTAM RAJU	BA HEP II	PPPPP
25	006161225	MUTYALA HARIPRASAD	BA HEP II	PPPPPP
26	006161226	NAMINDLA SHIVAKUMAR	BA HEP II	PPPPPP
27	006161227	NARESH KOTHURI	BA HEP II	PPPPPP
28	006161228	NEELA NARESH	BA HEP II	PPPPPP
9	006161229	PAYAM VENKATESH	BA HEP II	DPPPP
10	006161230	PILLI DIVYA	BA HEP II	PPPPPP

Feedback

	Feedback Form (Tick the appropriate one)
1.	The interest generated in the students while teaching in the Topic
	I-Poor, 2-Average, 3-Good, 4- Very good, 5- Excellent
2.	Clarity of expression of the speaker while teaching the topic/lesson
	I-Poor, 2-Average, 3-Good, 4- Very good, 5- Excellent
3.	Use of teaching learning methods like question answers, group discussion and
	participatory learning etc., in the class room.
	. Poor, -Average, 3-Good, 4- Very good, 5- Excellent
4.	Curriculum of the certificate course is relevant to the student's needs and requirement.
	1. Poor, 2-Average, 3-Good, 4- Very good, 5- Excellent
5.	Overall opinion on the Certificate course
Г	1. Poor, 2-Average, 3-Good 4- Very good, 5- Excellent

DEPARTMENT OF POLITICAL SCIENCE

	DIST: WARANGAL	
DEPART	MENT OF POLITICAL SCIENCE & JMC	
DEP/	ARTMENTAL MEETING REGISTER	
	(Reviews- Minutes - Resolutions)	
Departmental meeting department and faculty, discu	has been conducted on 15 - 10 - 1-016. Head of the assed the following activities and resolved.	
Reviews:		
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KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA **DEPARTMENT OF POLITICAL SCIENCE 2016 -17** (From 03-11-2016 To 23-11-2016) - SYLLABUS

Certificate Course on Civil Society and Human Rights

Civil Society and Human Rights Syllabus

- 1. Introduction

 - Introduction to civil society
 Foundations of civil society
 - Civil society and its development
- 2. Concept and Meaning of Rights
 - Concept, Meaning & Definitions of Rights
 Locke's Theory of Natural Rights

 - T.H. Green's Ideas on Rights
- 3. Human Rights (What are they?)
 - Concept of Human Rights and it's Evolution
 Significance of Human Rights
 20th Century and Human Rights
- 4. Contemporary Understanding of Human Rights
 - UN declaration
 - Various organizations: Amnesty International etc.
 HR movement World India
 NHRC and SHRC

Department of Political Science Kakatiya Govt. College

Hanamkonea, Warangal (U).

KAKATIYA GOVT. COLLEGE



Inaugural Session – T.Sambasiva Rao, Asst. Prof. addressing



P. Laxminarayana, Asst. Prof.



K.Mallesham, Asst. Prof.



Dr. M.Ramulu, Asst. Prof.



Inaugural session & Resourse persons addressing the students

· INAUGURAL SESSION

ATTENDANCE SHEET

Department of Political Science

Kakatiya Government College - Hanamkonda

Name	e of the Programme: "Civil S	ite course on ociety and Human Right	
Sl.No		Class & Year	Signature
1	Azmeera Kalpona	13. A (H. E. p) 2nd	Altalpana
2	5. Thxisha	BA (H-n-na) ordeax	S. Theisha
3	G. Anusha	BA (HEP) 3 Myor	G. Anusha
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6	B. Sadhana	60 (HTP) V year	Ely'
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8	J. Swatti	BA HOPROY	Signtle
9	Malyalo Ramya	BA(HEP) 15 gr	M. Ramya
10	G. Sunitha	I YOU HEP TIM	6 Santia
11	ch. Ravali	St XEAS HEP TIM	Chravak
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14	A. Rajitha	HEPI TM	A. Rafftha
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18	T. Sairam	11 (1) PP) SIYERY	saisam
19	F. Vikram	IS year HEP I/M.	Bulla -
20	G. Proshanth	IST YEAR HEP TY	G. Prashanth
21	J. RAKESH	HET IST YEAR TH	1 Thousan
22	J. Srisailam	Ist year HEP T/M	
23	K. Pooja	IST year HEP T/M	Kt-og-
24	K. Jagan	I YEAR HEPTM	
25	K. Rajv	BA HEPI TM	KRaju

INAUGURAL SESSION

ATTENDANCE SHEET

Department of Political Science

Kakatiya	Government	College -	Hanamkonda
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Nam	e of the Programme: 'Civi	Isociety and Human	light," Date: 3-11-16
Sl.No	Name of the Student	Class & Year	Signature
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27	ch. Ravali	1st Years HEG TIM	Ch. Parali
28	6. Rukmini	& YEAS HEP TIM	C. Lukhini
29	V. Rithika	OF YEAR EPP TIM	V. 10d
30	D. Soundonya	25+ year +1. PP TIM	D. Soundarya
31	R. Nikhitha	1st year HPP E/m	R. Nikhitha
32	Par Bonesh	2st year HEPTIM	Croubs
33	T. Snikauth	11 0	- A
34	B. Rajesh	10 /1	-00
35	D. Naresh	ASTYCAY E.P. PTIM.	10, Trones L
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43	K. Renuka	INHEP T/M	K-Renuka
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VALIDICTORY SESSION

Attendance Sheet Women Empowerment Cell

Kakatiya Government College Hanamkonda

Name	e of the Programme:	overnment College Ha officate course on Society and Human Rights,	" Date: 93-11-201
SI.No	Name of the Student	Groun	Signature
1	1421001.0	BATHYCOR	0
2	m. marun	B.An WHEPTIM	Naveth
3	P. Ravitega	BASSYEW HERTIM	Bank
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5	Ca. Komak	BID BILLEN AFED	D'Ely
6	D. Naresh	B.A 1st Year Epp	Gr ban
7	D. Anil Kumaa	T. B.A. TOOL BO	Maresh
8	A Vamsi Kitishna	I BA JMC EM	
9	M. Goli	HEPTITIM	A Vamsithishna.
10	J. Sombaraju	JMC II EM	M Guzzi
11	J. Poznaytaju	JMCTEM	859m
12	K Pooih	IT Y' JMC EM	7 francysalo
13	J. Ravinder	IST YEAR HEPT/M	
14		THEPTIM	J Ravinder
15	K. Kasthik	JMC II EM	KtaViet
16	K Kanmakay	SINC I AM	K-taburakar
7	5 Shivakumar	THEP TIM.	S.Shivakumar.
8	T. Krishnaveni	13 A III HEP TIM.	T. Krishnaveni.
9	A-SPUrgeon	JMC EM III yr.	Askungern
20	A Vinaynayak	V 11	Atmobile
1	R. Rakesh	II BA JMC EM	A Rokesh
2	J. Ashok	HEP II TM.	JAShok
	G. BhooPathi	JMC III EM	GB Horyal Li
	M-Mahipal-	BAIL INC-EM	MMahifal
4	K. Vasudeva Reddy	JMC III EM	Alano
5	P. Romesh.	JMC III EM	pramesh.

23-11-2016

VALIDICTORY SESSION. Certificate course on. "civil Society and Human Rights."

		J	
SI-No.	Name of the Student	aroup.	Signature.
26	D.Navesh	BA I HEP TM	D. Naresh
27	ch Proshorth	JMC II EM.	cheashaith
28	P. Thazeen	I HEP TM.	PTharum
29	A · Roja	BA II HEP-TM	APeja
30	V Naveen	JMC I EM	VAlory
31	M. Rohith	BATI JMC E/M.	M.Rohitt.
32	G. Rambabu	JMC III EM.	6 Rambabu
33	T. Braveen	JMC II EM.	Thany_
34	V Vishnu	IBA HEP-TM.	V-Vishnu ·
35	B. Ramakka	BA ILL HEP TO	14 B.Ramakta
36	Md. Anvarz	HEP III TM.	M. Anuouz.
37	Ri- Jyothi	HEP II TM.	A
39	Md. Rabi.	BA THEATM.	10000
40	S-Bharath	HEP T/M Iyr.	Sharath.
41	M. Madho	HEP TH T/M.	m-madho
	P. SURESH	BAI HPPTM	Swresh.
42	G. RUKMINI	IN HEP T/M	6. RUKMINI
43	V- Rithika.	INCEPP T/M.	The state of the s
44	B Sandeep	HEPI TIM	
	T Sairam.	HPPI TM	Sairam
46	B. Srifa	BA andyear HPP	A Solica
47	J. Swathi	BA HPP II yr.	Cupitus.
48	Gi-Sunitha	I BAHEPTIM.	
49	K. Jagan	I, HEP TM	Pto Bran.
50	K. Raju	BA HEPITM	Haju.
		7.7	
the second			



DEPARTMENT OF PUBLIC ADMINISTRATION

CERTIFICATE COURSE IN INDIAN CONSTITUTION RESOLUTION

"The material Andrew Comments of the State o
07
Department of Public Administration & HRM
AND COMMENT AND AND AND AND AND AND AND AND AND AND
Report on Certificate Course in Irodia Constitution
The Department of Public Administration and Hem
has received to conducted a certificate course in Indian
Constitution. Duration of the Certificate Course:
Dates 19th September, 2016 to 19th October, 2016 - 4 weeks
Total B.A. Students are registered for course. The Inau-
gural session of the course was presided over by
Principal, Kalcatiya Government College, Hamamkonda, Ma
The Faculty of the department have involved in the Course as follows: G. Madlaui 1. Course Convenor: G. Madlaui 2. Course Co-ordinator: B. Mull 2. Course Co-ordinator: B. Mull Course Advisor: Me had by (Dr. D. Rama Knishna Reddy) 4. Course Advisor: K. Koppula Malletham)

NOTICE

Department of F	Public Administration
Notice Motice	05.09.2016
It is to inform all the	WG I, II, and IIIrd year
Students of public Administr	ration is that Department
of public Administration & HRM	is going to organize
of public Administration & HRM a Contificate Course	on "Indian Constitution"
from 19th September to 19	th october, 4 weeks programme
	ulighten your knowledge and
Sabject.	,
Hence you are in	structed to enroll your names
for above course, lar	It date for enroyment
is 10th September 201	
	B. N. W.
may an i	Department of Fubilic Administration Kakatiya Government, College, Hanamkonda, Warangal (1), 500
	Hanamkonda, Warangal (U) 596001
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Control of the Contro	
	the second country is
A SECURE OF THE PROPERTY AND A SECURE	3

KAKATIYA GOVERNMENT COLLEGE

DEPARTMENT OF PUBLIC ADMINISTRATION & HRM

to organize a Certificate Course

CERTIFICATE COURSE ON) INDIAN CONSTITUTION form 19 September 2016 to 16th October 2016 by Department of Public Administration & HRM under took to organize a Certificate Course

As per the Departmental resolution. 50 Students were enrolled and taught 4 weeks by Eminent Resource Persons from the field of Governance/Polity has been invited.

OBJECTIVES OF THE COURSE

Understanding the Constitution is very important for anyone connected with the Law field as it serves as the Heart of all laws. Through this Course you will get:

- · Complete and Detailed Understanding of the Subject
- · De-coding Recent Amendments and Enactments
- · Landmark and Recent Case Studies
- · Relevant and Up-to-date Information
- · All this and much more
- · Outcomes of the course
- Understanding the Constitution is very important for anyone connected with the Law field as it serves as the Heart of all laws. Through this Course you will get:
- · Complete and Detailed Understanding of the Subject
- · De-coding Recent Amendments and Enactments
- · Landmark and Recent Case Studies
- Relevant and Up-to-date Information
- · All this and much more

Syllabus

- · Unit 1: Indian Constitution
- . a) Nature of the Constitution Salient features Preamble
- b) Fundamental Rights, Directive Principles; Fundamental Duties

6. Madlian Course Con venor

Department of Public Administration Kakatiya Government. College, Hanamkonda, Warangal (U)-506001.

- c) Amendments of the Constitution: Procedure for Amendment– Emergency Provisions
- · Unit II: Centre State Relations and Local Self Government
- a) Distinctive features of Indian Federation
- b) Legislative, Administrative and Financial relations between the Union and the States
- c) Decentralization Experiments in India 73rd and 74th Amendments
- · Unit III: State Government
- · a) Governor, Chief Minister and Council of Ministers
- · b) Secretariat and Directorates
- c) Changing Nature of District Administration and the role of District Collector
- · Unit IV: Accountability & Control
 - · a) Legislative, and Executive Control
 - · b) Judicial control and Judicial Review
 - · c) Right to Information Act

Department of Public Administration Kakatiya Government. College, Hanamkonda, Warangal (U)-555001.

LIST OF STUDENTS

KAKATIYA GOVERNMENT COLLEGE

DEPARTMENT OF PUBLIC ADMINISTRATION & HRM LIST OF ENROLLMENT FOR CERTIFICATE COURSE ON) INDIAN CONSTITUTION form 19 th September 2016 to 16th to October 2016

Department of Public Administration & HRM under took to organize a Certificate Course on INDIAN CONSTITUTION form 19 th September 2016 to 16th to October 2016 as per the Departmental resolution. Students were Enrolled and taught 4 weeks. Eminent Resource Persons from the field of Governance has been invited.

S.NO.	ADMISSION NO.	NAME OF THE STUDENT	CLASS
1	m6 15-10-0	1 - 1 - 6 - 1 - 4	BA GARA
2		Ambala Snikanth	BA GEO, PA, Hom
3		Borne Koslibora Reddy Bokka Manasa	Eso, Patton
4		Chatteratoina Srikonth	E. Pa, Hom
5		Chatharaboina Umesh	Eco, Pa, Hra
6	The same of the sa	Doma Raju	Eco, Pa Hon
7		Elamakarde Sathesh	Eco, Pa, Hr
8		Gajavelli Rasijith	Eco, Pa, Hrm
9		Gajula Soilatha	Eco, Pa, Hm
10		Gardla Raju	BA Eco, Paytha
11	1	Gone than kumas	Ele, Pa, An
12		Gottionekkala Ani)	Eco, Pa Ho
13	The second secon	James Amil	Eto, Pa, Hm
14		K. Maring Kemar	Eco, Pa, Hm
15		Katturi Amil	Beo, Pathro
16		Kola Ranjith Kemas	ELO, Pa, Hm
17		Kolipaka Amil	Ea BA Hon
18	The state of the s	Kolipaka Raju	Eco Patho
19		Kotte Shanthikumay	Eco, PA, A

Department of Public Administration Kakatiya Government. College, Hanamkonda, Warangal (U)-506001.

S.NO.	ADMISSION NO.	NAME OF THE STUDENT	CLASS					
20	000 15 150		r BA					
21	006-15-1026	Koyyala, Harish	Eco, Pa, the					
22	006-15-1027	Sakinda, Marish	ECO, pa, HO					
23	006-15-1018	Madasi premkumar	BA BA					
24	006-17-1029	Madigula . Maui chandra	Eco.po. Hrm					
25	006-15-1030	Maudala. venkateswarde	Eco, pa, thin					
26	006-19-103	Marapaka Phanunjaya	BA BA					
27	06-15 1037	Mond Sajeed the seain	Eco, Pa, Hri					
28	06-15-103	Naminda Dinesh	Eco, Pa, Hr					
29	m = 15 = 185	alamindla. parmesh	BA Atra					
30	me - 15 -1036	pittala Ashok	Eco. Pa. Hrm					
3)	M6-15-1087	pothuganti. Koushik	Elo.pa, Hrm					
32	006-15-1828	Bondon: Marish burner	(Eco, Pa, Jme BA					
33	06-15-1039	Marapaka. Aravind	BA TIME					
34	006-15-10xH	Adla. Spargeon	E(O, po, Jm					
25	006-15-10A	Ammula Thirupathi yarb	BA Im					
36		1.5	Eco, Po, Im					
37	200 15 1002	Azmeera. Vijay Naik Baikani Vishnu	Eco Pa, In					

5 Mull
DEPARTMENT INCHARGE

Department of Public Administration Kakatiya Government, College, Hanamkonda, Warangai (U)-506001.

S.NO.	ADMISSION NO.	NAME OF THE STUDENT	CLASS
38			BA (Imc
29		Bardi. Venkatesh	BA Eco, pa, Imc Eco, pa, Im
40	006-15-1045	Barla . Suresh	Eco, pa, Jr
41		Bethi Rajashe kar Red	
42		Bashipaka Venkatesh	FLO, Pay Ju
43		chiotha. Nikhil kumar	Eco, po, Jr
44		Wabbeta prashanth	ECO, Pa, TI
45		Danarena. Kiran	FLO, Pa, Jn
46	006-15-1052	Eijiagiri . Anil	E(o, pa, In
47		*La: Arun pandy	Eco, pr. Ji
48		Elakah Wileep	Eco, pa, Ji
49		Gandhasiri Bhupathi	Eco, pa, Jm
50		Ginnarapai lambabu	ELO, pa, JI
21	006-15-1056		BA
52		Gundu . Ashok	BA To
53		Jakkula mahesh	Eco, pa, Im BA Eco, pa, In
55	C. Desden	Janne. Bhasker	Eco, po, Tr

DEPARTMENT INCHARGE
Department of Public Administration
Kakatiya Government. College,
Hanamkonda, Warangal (U)-506001.

S.NO.	ADMISSION NO.	NAME OF THE STUDENT	CLASS
26	006 - 15 1061	1 611	ECO M. Ima
57	200 15 1061	K. vasudera keddy	RA Im
58	006-15-1062	keetha. Anil	BA Im
59	006-15-1063	kadati. Rajender	BA Th
60	006-15-1064	Komire Rajo Shele er	Eco, par Jin
	006-15-1069	k. vasudera feddy keetha. Anil kadati. fajender komire fajasheleer kura kula. Mahesh	Ero, pr., Im
	ANA GOVI. CO.		
	Tollege On	5. Nutt	iblic Administration
	Code: 006	Kakatiya Gove Hanamkonda, W	arangal (U)-506001.
	Ankonda, Waren		

DEPARTMENT INCHARGE

STUDENT ATTENDANCE

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1		No. of Lecturs	1	2	3	4	5	6	7	5			-		13	-	14	15	16	-	+	+	-	X	x	N	X	x	×
1	Baikam Vishny		×	X	1	¥	X	Y	X	X	1	A		X	Y.		1	X	7	X	1	X	+		X	X	X		X
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	Barla Ravi		X	V	X	×	4	4	1	X	X	K	X	X	X		1	X	7	1	X	K	X			T. C.	X		-
0	Borg Suresh		٨	×	X	K	Y	X	X	8	X	X	-	X	X		1	X	X	X	X	X	×	7	X	X	X	K	X
1	Betti Rajashekes Reddy		×	x	×	X	X	X	×	X	K	k	X	X	Y		X	X	X	X	X	X	X	X	X	X	X	K	X
2	Bashipata Venkatesh		X	x	K	X	X	X	X	*	X	X	X	X	У			X	X	X	15	X	×	X	X	K	X	×	×
3	chintha Nikhil kumar		X	Х	X	X	X	X	X	χ	X	¥	Х	X	X		X	1	K	X	X	X	X	X	K	*	X	X	X
	Dabbeta prashanth		x	×	X	X	X	X	X	X	×	X	X	K	×		X	X	X	×	X	x	X	X	X	X	X	x	X
6	Danavena Kiran		X	X	*	X	X	X	X	X	X	X	X	χ	X		X	X	K	X	X	X	x	X	x	X	X	X	X
6	Eijigin Amil		7	X	X	X	X	X	X	Х	X	X	K	X	X		X	K	K	X	X	X	X	X	×	X	X	7	X
	Efa. Asun Pandy		×	100	X	X	-	150	×	X	X	X	X	X	X		X	X	X	X	X	X	X	y	X	X	X	X	X
	Elatah Dileop		X	-0	X	X	X	-	X	×	X	X	X	X	X		X	X	1	X	X	×	×	X	V	x	×	×	Y
	Grandhasin Bhupthi		χ	X	X	1/4	X	-	×	y	X	X	Х	Y.	X		X	K	-	X	X	7	×	×	X	+-	X	X	X
	Ginnarapa Rambaby		X	X	X	X	Y	-	X	χ	X	K	×	Y	X		X	+	×	+	×	X	V	+	×	×	+	X	*
1	Gorykanti Srikanth		X	Y	X	X	Y	X	X	X	X	X	X	X	X.		1	X	1	-	*	×	X	+	X	×	×	+	V
21	CASTATUTE . ALTONOM		114	X	X	X	×	X	X	X	X	A	X	X	K		A	-	+	12.	*	×	×	×	155	×	-	-	×
	Gouda Prashanth		×	X	1	X	10	X	X	X	X	X	×	X	×		X	-	-	1	X	Y	+	100	1	+	113	-	1
	Jakkula Mahash		Y	X	X	X	1	1	X	1	X	X	X	X	Y		1	-	1.	-	1	100	+	-	-	-		+	10
3			Y	1	7	X	1	K K	7	X	X	X	K	X	X		X	-	-	-	1	14	-	1 2	-	+		-	+
	K. Vasudeva Reddy		X	1	1	111	7	X	X	X	×	X	×	X	×		X	1		1	1.00	-	4	7	1	-	+	+	X
7	Keetha Amil		7	-	1	KX	X	7	X	X	X	X	×	+	-		X		1	_	4	-	X	-	-	-	XX	-	100
8	Kodati. Rajender		K	X	1	CX	1	K X	Y	X	X	X	X	×	+		_ ×	-		-	+	XX	. 1	1	1	0 3	4)	C X	X
-	Komire-Rajasheker		X	X	1	CK	X	Y	X	K	X	X	X	×	×		1	-	k	XX	1	7	1	5 7	()	1	X	X	X
9	Kurakula prinhesh,		X	×	X	X	4	X	2	< x	X	K	X	×	×		- /	-	k i	KX		1	X.	X	X	X	XY	X	X
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MODEL CERTIFICATE



KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA DIST: WARANGAL., TELENGANA – 506001



(Accredited with NAAC "A" grade)

(Affiliated to Kakatiya University, Warangal) (e-mail: warangal.jke@gma.il.com, website: https://gdets.egg.gov.in/hunamkonda.edu)

DEPARTMENT OF PUBLIC ADMINISTRATION

CERTIFICATE OF PARTICIPATION

This is to certify that Mr/Ms Ambda Snikenth of B.A.

(HPP/EPP/HEPA) - I/II/III year has successfully completed the certificate course in Indian Constitution conducted by the department of Public Administration, during the period from: 19-9-2016 to 16-10-2016

Course Coordinator

1. Muhadlar In-charge

Hanamkonda, Warangal (U)-506001.

Department of Public Administration
Department of Public Administration
Kakatiya Government. College,

PHINCIPAL
PRINCIPAL
ANATIYA GOVT COLLEGE
Homestands

DEPARTMENT OF PUBLIC ADMINISTRATION

	. 03
	At. 20.06.2016
_	Departmental Meeting
	The department of public Administration & HRM
	department meeting has conducted departmenta
1	Meeting and uninmoulthy resolved to
	organile to Conduct a Cartificate Course on
	"Water resource Management" for BA Stude
	The Course will commence from 4th July 2016
	to 5th August 2016, a 28 days course.
	Hence It is resolved to
	encourage to student to Join in Certificate
	course.
	Gruade (G. Madhavi) B. Mul
	Department of Public Administration
	Kakatiya Government. Coffege, Hanamkonda, Warangal (U)-506001

At. 20.06.2016
0.4
Notice
All groups is that Department of pushic All groups is that Department of pushic Administration settem is going to organise a Certificate Course on water Resource a Certificate Course on water Resource
All groups is that Department of prince
A)milistration attention on Water Resource
M / De days and
intake the the endi-
name on or before 01.07.2016
Department of Public Asministration
Hanamkonda, waranga (
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KAKATIYA GOVERNMENT COLLEGE

DEPARTMENT OF PUBLIC ADMINISTRATION & HRM

Certificate Course On 'WATER RESOURCE MANAGEMENT "form 4th July to 5th August 2016 by Department of Public Administration & HRM under took to organize a Certificate Course

As per the Departmental resolution, 50 Students were enrolled and taught 4 weeks by Eminent Resource Persons from the field of Governance/Polity has been invited.

Objectives of Water Resource Management certificate course

Sustainable management of natural resources to improve the quality of living for the Population is to be accomplished by the following objectives:

- 1. Supply and securing of clean and sufficient drinking water for the population.
- 2. Provision and securing of access to sanitation.
- 3 Improvement and restoration of soil quality and thus, raising productivity rates.
- 4. R educing the impact of natural hazards (especially in the context of climate change).

Natural resources

- 5 .Improvement of infrastructure for storage, transport and agricultural marketing.
- Improvement of physical health (supported by clean drinking water, access to sanitation, improved nourishment).
- Advancement of (environmental) education and self-help.
- 8 .Improvement of an effective management of the financial resources .

Code: 006

Department of Public Administration Kakatiya Government, College, Hanamkonda, Warangal (U)-506001.

Syllabus

Certificate Course In Water Resources Management Duration Of The Course...Four Weeks/28 Days

SYLLABUS:

UNIT-1:

Natural resources meaning, types and importance in human life Introduction to water resources management, need and importance Different types of water resources and Global distribution of water

UNIT-2:

Rain water harvesting, methods of roof top rain water harvesting in urban setting Direct method- Storing rain water in for direct use Indirect methods – Recharge pits, bore wells, dug wells and trenches. Over use of surface and ground water and control measures.

UNIT-3:

Water shed programmes, their management and importance Rain water harvesting in rural setting: Check dams, percolating tanka, gabbing structure, continuous contour trenches, staggered contour trenches, farm ponds Surface water and ground water pollution, control measures

UNIT- 4:

Water resources management programs in Telangana State
Mission Bhagiratha: Telangana government water grid project for drinking water
supply- aims and objectives and method of implementation
Mission Kakatiya Telangana government project for the restoration of minor
irrigation tanks aims and objectives and method of implementat

Department of Public Administration Kakatiya Government, Cotlege, Hanamkenda, Warangal (U)-506001.

KAKATIYA GOVERNMENT COLLEGE

DEPARTMENT OF PUBLIC ADMINISTRATION & HRM

LIST OF ENROLLMENT

FOR CERTIFICATE COURSE on

WATER RESOURCE MANAGEMENT

S.NO.	ADMISSION NO.	NAME OF THE STUDENT	CLASS	SIGNATURE OF THE STUDENT
1	006171201	AMBALA SRIKANTH	BA HRM I	A Sover
2	006171202	BHUKYA RAMESH	BA HRM I	B. Ramest
3	006171203	DUMPALA UDAY KUMAR	BA HRM I	B. Ramest
4	006171204	GANDRAKOTA PRASHANTH	BA HRM I	61.Pm
5	006171206	GUGULOTH RAJU	BA HRM I	g Raju
6	006171207	ITYALA.ASHOK	BA HRM I	T Ashok
7	006171208	JALLE KARTHIK	BA HRM I	J. Koothik
8	006171209	JEEDI HARISH	BA HRM I	T Havin
9	006171210	KONDURU SRI SRAVYA	BA HRM I	K. Su. Su
10	006171211	MANGALAPELLY RATHNAKAR	BA HRM I	M. Rather
1	006171213	NUNE PRAMOD	BA HRM I	N. Doramak
2	006171214	POTHIREDDY PRASAD	BA HRM I	Powad
13	006171215	RENUKUNTLA VINODKUMAR	BA HRM I	P. Vurtu
4	006171216	SIDDAMALLA VENKATESH	BA HRM I	5 Vantato
5	006171217	THAMPULA PREM KUMAR	BA HRM I	T Dremke

Repartment Public Administration Kakanya Government. College, Hanawakonda Warangal 10, 530 000.

16	006171218	YASA VAMSHI	BA HRM I	V Vorthi
17	006171219	YERRALA SRIKANTH	BA HRM I	V sichath
18	006171220	VODELA MAHESH	BA HRM I	Mohath
19	006171301	CHERUKU.PRASHANTH	BA HRM III	c Dearlant
20	006151302	BARRE.KRISHNA REDDY	BA HRM III	Bhaishal
21	006151303	BOKKA MANASA	BA HRM III	B Marasa.
22	006151304	CHATRABOINA.SRIKANTH	BA HRM III	E Maries
23	006151305	CHATRABOINA.UMESH	BA HRM III	D. Raju
24	006151306	DOMA,RAJU	BA HRM III	C (huelle
25	006151307	ELAMAKANTI SATISII	BA HRM III	I satish
26	006151308	GAJVELLLRANJITH	BA HRM III	G. Ranjill
27	006151309	GAJULA SRILATHA	BA HRM III	Gr Sribtha
28	006151310	GANDLA.RAJU	BA HRM III	Con Only
29	006151311	GORRE THARUN KUMAR	BA HRM III	GI Thoron
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Department In Charge

Department of Public Administration Kakatiya Government, College, Hanamkonda, Warangal (U)-506001.

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DEPARTMENT OF PUBLIC ADMINISTRATION CERTIFICATE COURSE IN SECRETARIAL PRACTICES

RESOLUTIONS

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Department of Public Administration & HRM
Resolution
Report on Certificate Course in Secretarial Practices
The Department of Public Administration
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Department of Public Administration Kakativa Government, College,
Hanamkanda, Warangal (U) 586007.
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SYLLABUS

KAKATIYA GOVERNMENT COLLEGE

DEPARTMENT OF PUBLIC ADMINISTRATION & HRM

CERTIFICATE COURSE ON SECRETARIAL PRACTICES form 23rd January 2017 to 24th February 2017 by Department of Public Administration & HRM under took to organize a Certificate Course

As per the Departmental resolution. 50 Students were enrolled and taught 4 weeks by Eminent Resource Persons from the field of Governance/Polity has been invited.

Objectives of the course

- Certificate course in Secretarial Practice course is an initial level vocational type certificate course in the domain of office assistance and management.
- The course trains candidates on a number of aspects essential to employment in secretarial positions.
- It also provides a comprehensive outlook of the subject of students so they
 can withstand the demand of the current job market.
- During this course candidates will learn a variety of communication skills, both spoken and written, letter writing, note taking, presentation practices, and more.
- After completion of this course, candidates can look forward to a career in MNCs. Government departments, private offices, banks, schools, colleges, hotels, travel agencies, financial institutions, and more.
- For those who wish to take their education further, can opt for postgraduate diploma courses in secretarial practices.

Certificate course in Secretarial Practice: Course out Comes

- Certificate course in Secretarial Practice is beneficial in the domain of office assistance and management, with a primary focus on secretarial level assistance and management.
- It opens up a pool of opportunities in MNCs, Government department, personal assistance, office management, clerical operations, and more.
- The job positions available are private secretary, personal assistant, office assistant, executive assistant, front office manager, receptionist, computer operator, and more.

G. Madheur Consumor Department of Public Administration (Kakatiya Government, College, Hanamkonda, Warangal (U)-506001. For those who wish to do their further education, course in Secretarial Practice offers a path for postgraduate diploma courses in secretarial practices.

 During this course candidates will learn a variety of communication skills, both spoken and written, letter writing, note taking, presentation practices,

and more.

- In terms of salary, certificate course in Secretarial Practice graduates have been able to earn between INR 10,000 to 15,000 after completing the course.
- With experience and skill, or added further education, the average salary will be much higher.

Syllabus

1. Communicative English

The production of speech sounds • Air stream mechanism • Human Organs of Speech 2. Phonology
• The phoneme • Allophones • Symbols and transcription 3. Vowels • English Short Vowels • English
Long Vowels • Diphthongs

2. Accountancy

Introduction to Accounting
Theory Base of Accounting
Recording Of Business Transactions,
Bank Reconciliation Statement,
Depreciation, Provisions And Reserves

3. Business Studies

Evolution and Fundamentals of Business Forms of Business Organisations Public, Private and Global Enterprises

4. Short Hand English

Understand the phonography system – Introduction – consonants

The Vowels, Intervening Vowels & position writing, Grammalogues, Purctuation marks

Alternative signs for 'R' & 'H'

Diphthongs, Abbreviated "w", Phraseography

5. Type writing

Keyboard practice with emphasis on rhythm and practice of figures. Blind Touch Method Shift key operation Words and sentences, practice of paragraphs

> Department of Public Administration Kakatiya Government, College, Hanamkonda, Warangal (U)-506001.

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